



EVERETT

WASHINGTON

Everett City Council Preliminary Agenda 12:30 p.m., Wednesday, August 27, 2025 City Council Chambers

Roll Call

Pledge Of Allegiance

Land Acknowledgment

Approval Of Minutes: August 20, 2025

Mayor's Comments

Public Comment

Council Comments

Administration Update: NW Innovation Resource Center Update

City Attorney

CONSENT ITEMS:

(1) Adopt Resolution Authorizing Claims Against The City Of Everett In The Amount Of \$1,903,304.03 For The Period Ending August 9, 2025 Through August 15, 2025.

Documents:

[RES_CLAIMS PAYABLE 08.15.25.PDF](#)

(2) Adopt Resolution Authorizing Payroll Claims Against The City Of Everett In The Amount Of \$5,735,947.26 For The Period Ending August 9, 2025.

Documents:

[2025 RESOLUTION FOR PAYROLL PAY PERIOD 17.PDF](#)

(3) Award Request For Proposal #2025-032 For Sodium Hypochlorite For The Water Filtration Plant To HASA Inc For A Two-Year Contract With The Option Of Renewing For Additional Successive One-Year Terms.

Documents:

[SODIUM HYPOCHLORITE AWARD.PDF](#)

(4) Authorize The Mayor To Sign Alliant Insurance Services Amendment 2.

Documents:

[ALLIANT_INSURANCE_SERVICES_AMENDMENT_2.PDF](#)

(5) Authorize The Mayor To Sign The Limited Release And Termination Of Easements And Encumbrances Within The Port Of Everett Millwright District.

Documents:

[MILLWRIGHT DISTRICT EASEMENT RELEASE.PDF](#)

(6) Adopt A Resolution Declaring A 2006 Gillig 35' Diesel Transit Bus, B0307, Surplus And Authorizing Sale At Public Auction.

Documents:

[RES_2006 GILLIG SALE.PDF](#)

(7) Adopt A Resolution Declaring A 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus, B0501, Surplus And Authorizing Sale At Public Auction.

Documents:

[RES_2009 GILLIG SALE.PDF](#)

PROPOSED ACTION ITEM:

(8) CB 2508-45 – 2nd Reading – Adopt An Ordinance Creating A Special Improvement Project Entitled "Municipal Court Access Control Installation Project", Fund 342, Program 053 To Accumulate All Costs For The Project. (3rd & Final Reading 9/3/25)

Documents:

[CB 2508-45.PDF](#)

ACTION ITEMS:

(9) CB 2508-42 – 3rd & Final Reading - An Ordinance Amending Ordinance No. 4003-24 Entitled A Special Improvement Project "Forest Park Pickleball Court Installation", Fund 354, Program 093, To Accumulate All Costs For The Project.

Documents:

[CB 2508-42.PDF](#)

(10) CB 2508-43 – 3rd & Final Reading - Adopt An Ordinance Creating A Special Improvement Project Entitled "Lion's Park Lighting Project", Fund 354, Program 106, To Accumulate All Construction Costs For The Project.

Documents:

[CB 2508-43.PDF](#)

(11) CB 2508-44 – 3rd & Final Reading - Adopt An Ordinance Closing A Special Improvement Project Entitled "Walter E. Hall Community Amenities", Fund 354, Program 092, As Established By Ordinance No. 3971-23.

Documents:

[CB 2508-44.PDF](#)

PUBLIC HEARING & BRIEFING:

(12) 2025-2030 Everett Transit Development Plan And 2024 Annual Report

Documents:

[EVERETT TRANSIT 2025 TDP FINAL DRAFT.PDF](#)

BRIEFING & ACTION ITEM:

(13) Adopt A Resolution Revising The Posted Speed Limit On The Length Of 16th St And Holly Drive Between 100th Street SW And Evergreen Way.

Documents:

[RES_16TH ST AND HOLLY DR SPEED LIMITS.PDF](#)
[SPEED LIMITS POLICY_PRES.PDF](#)

Executive Session

Adjourn

PARTICIPATION IN REMOTE COUNCIL MEETINGS

- Participate remotely via Zoom by registering to speak at everettwa.gov/speakerform. You must register no later than 30 minutes prior to the meeting. You may contact the Council office at 425.257.8703 or aely@everettwa.gov and identify the topic you wish to address.
- Provide written public comments by email to Council@everettwa.gov or mail to 2930 Wetmore Avenue, Suite 9A, Everett, WA 98201. Emailing comments 24 hours prior to the meeting will ensure your comment is distributed to councilmembers and appropriate staff.
- Persons seeking to comment on non-agenda items may be asked to submit the comments in writing if the comment does not address an issue of broad public interest.

AGENDAS, BROADCAST AND RECORDINGS

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- Watch live meetings and recordings at YouTube.com/EverettCity.

CONTACT THE COUNCIL

If you do not wish to participate in the meeting, we provide these other methods of contacting your elected officials: Email the Council at Council@everettwa.gov or call the Council offices at 425.257.8703.

The City of Everett does not discriminate on the basis of disability in the admission or access to, or treatment in, its programs or activities. Requests for assistance or accommodations can be arranged by contacting the Everett City Council Office at 425.257.8703. For additional information, please visit our website at [Americans with Disabilities Act \(ADA\) and Title VI Notices | Everett, WA - Official Website](#).



Whereas the claims payable by check against the City of Everett for the period August 9, 2025 through August 15, 2025, having been audited and approved by the proper officers, have been paid and the disbursements made by the same, against the proper funds in payment thereof, as follows:

Fund	Department	Amount
002	General Funds	(122.45)
003	Legal	12,978.00
005	Municipal Court	25.90
007	Human Resources	8.40
009	Misc Financial Funds	339,175.81
015	Information Technology	4.20
024	Public Works-Engineering	82,921.30
026	Animal Shelter	2,520.89
030	Emergency Management	44.00
031	Police	359.67
032	Fire	7,296.09
TOTAL GENERAL FUND		\$ 445,211.81

Fund	Department	Amount
101	Parks & Recreation	3,930.33
110	Library	12,036.71
112	Municipal Arts	22,042.53
119	Public Works - Str Imp	14,240.00
120	Public Works - Streets	2,138.57
130	Develop & Const Permit Fee	4,102.57
146	Property Management	25,916.14
148	Cum Res/Parks	103.03
149	Senior Center Reserve	22,375.58
152	Cum Res/Library	14,661.07
153	Emergency Med Svc	92,172.06
155	Capital Reserve Fund	112,320.62
156	Criminal Justice	2,061.25
197	CHIP Loan Program	9,863.53
303	Public Works Impr. Projects	726.10
336	Water & Sewer Sys Improv	153,949.98
354	Parks Capital Const.	17,270.11
401	Public Works-Uilities	310,507.92
402	Solid Waste Utility	3,326.98
425	Public Works-Transit	100,079.35
440	Golf	131,485.06
501	MVD - Trans Services	62,825.56
503	Self-Insurance	27,777.78
505	Computer Reserve	221,948.26
507	Telecommunications	6,129.67
508	Health Benefits Reserve	12,605.14
637	Police Pension	1,197.00
638	Fire Pension	5,154.63
661	Claims	65,144.69
TOTAL CLAIMS		1,903,304.03

Councilperson introducing Resolution

Passed and approved this day of , 2025

Council President



RESOLUTION NO. _____

Be it resolved by the City Council of the City of Everett:

That the payroll of the employees of the City of Everett as of August 09, and checks issued August 15, 2025, having been audited, be and the same is hereby approved and the proper officers are hereby authorized and directed to charge checks on the Payroll Fund in payment thereof:

Fund	Department	Gross Payroll	Employer Contributions
001	Legislative	13,741.40	7,485.31
003	Legal	100,540.02	25,318.79
004	Administration	50,698.55	10,003.85
005	Municipal Court	87,395.07	25,643.24
007	Personnel	55,452.98	15,335.72
010	Finance	117,923.98	30,578.21
015	Information Technology	124,635.88	34,697.55
018	Communications and Marketing	21,361.13	6,010.77
021	Planning & Community Dev	139,699.05	36,675.50
024	Public Works	240,364.62	67,361.01
026	Animal Shelter	60,826.21	20,900.04
030	Emergency Management	8,446.91	2,401.58
031	Police	1,299,326.33	308,728.45
032	Fire	795,077.80	187,171.73
038	Facilities/Maintenance	104,783.47	35,754.17
101	Parks & Recreation	186,774.94	56,156.64
110	Library	112,359.97	35,218.49
112	Community Theatre	9,108.96	2,358.75
120	Street	83,883.88	26,733.03
153	Emergency Medical Services	410,955.92	96,384.27
197	CHIP	8,107.59	1,769.68
198	Community Dev Block	4,110.31	1,134.10
401	Utilities	979,322.93	320,400.27
425	Transit	575,482.81	188,263.08
440	Golf	53,143.56	14,711.35
501	Equip Rental	92,422.99	30,384.83
		<u><u>\$5,735,947.26</u></u>	<u><u>\$1,587,580.41</u></u>

Councilperson Introducing Resolution

Passed and approved this _____ day of _____, 2025.

Council President

Project title: Award Request for Proposal #2025-032 for Sodium Hypochlorite for the Water Filtration Plant to HASA Inc.

Council Bill # *interoffice use*

Agenda dates requested:

Briefing
Proposed action
Consent 8/27/25
Action
Ordinance
Public hearing
Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Evaluation Summary

Department(s) involved:

Procurement & Public Works

Contact person:

Theresa Bauccio-Teschlog

Phone number:

(425)257-8901

Email:

tbauccio@everettwa.gov

Initialed by:

HB

Department head

Administration

Council President

Project: Sodium Hypochlorite – Water Filtration Plant

Partner/Supplier: HASA Inc

Location: Everett Water Filtration Plant

Preceding action: 6/11/2025 Authorize Release of Request for Proposal

Fund: 401 Public Works

Fiscal summary statement:

Sodium Hypochlorite will be purchased as needed, and the anticipated cost will be based on past usage. Actual usage is unknown and based on future needs. The anticipated value of the contract is approximately \$675,000, but it can vary depending on usage and may exceed \$850,000.

Project summary statement:

The Water Filtration Plant (WFP) requires a continuous supply of sodium hypochlorite to meet Washington State Department of Health disinfection requirements and treat water from Lake Chaplain Reservoir before distributing it to customers.

In addition to cost, city staff evaluated suppliers' ability to ensure that the delivered sodium hypochlorite does not contain foreign matter or impurities that could interfere with the city's equipment or the treatment process and provide the level of customer service the city desires in the ordering and delivery of the product.

The Request for Proposal was issued on June 12, 2025. It was advertised in the Herald and posted on the City's website. Three responses were received; two of the three companies, JCI Jones Chemicals Inc. and Univar Solutions USA LLC, submitted no-bid responses. The evaluation team considered the third response from HASA Inc. very comprehensive, and the proposal response scored 377 out of 400 points. City staff is recommending an award to HASA Inc., which would enable the water filtration plant to continue its current treatment operations.

Recommendation (exact action requested of Council):

Award Request for Proposal #2025-032 for Sodium Hypochlorite for the Water Filtration Plant to HASA Inc for a two-year contract with the option of renewing for additional successive one-year terms.

EVALUATION SUMMARY

RFP# 2025-032 Sodium Hypochlorite

Supplier Name	Criteria Scoring					Total Score
	1	2	3	4	5	
1 Hasa	45	145	60	31	96	377
2 Univar - No Bid	0	0	0	0	0	0
3 JCI Jones Chemicals - No Bid	0	0	0	0	0	0

Reference RFP Section 3 and the Questionnaire about the following Selection Criteria:

Selection Criteria		Points
Criteria 1	Qualifications and Relevant Experience	50
Criteria 2	Technical Capability, Approach and Capacity	150
Criteria 3	Communication, Customer Service and Training	65
Criteria 4	Risk, Performance, and Quality Assurance	35
Criteria 5	Price Proposal	100
Total		400

Project title: Alliant Insurance Services Amendment 2

Council Bill # *interoffice use*

Agenda dates requested:

Briefing
Proposed action
Consent 08/27/25
Action
Ordinance
Public hearing
Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Alliant Insurance Services
Amendment 2

Department(s) involved:

HR

Contact person:

Kandy Bartlett

Phone number:

425-257-8706

Email:

kbartlett@everettwa.gov

Initialed by:

KB

Department head

Administration

Council President

Project: Alliant Insurance Services Amendment 2

Partner/Supplier: Alliant Insurance Services

Location: N/A

Preceding action: Amendment 1 approved by Council [11/30/22](#)

Fund: 508 (Health Benefits Reserve)

Fiscal summary statement:

Extend the current Alliant Insurance Services contract an additional 3 years.

- Fund: 508 (Health Benefits Reserve)
- Expenditure amount: \$309,090
- Amount budgeted: \$309,090

Project summary statement:

Alliant Insurance Services serves as the City's trusted insurance broker and advisor, supporting nearly all contracted health and wellness benefit programs available to employees. Their expertise spans both fully insured and self-insured plans. Alliant offers strategic guidance, sound judgment, and skilled negotiation to help secure cost-effective contracts and renewals that align with the City's best interests.

Recommendation (exact action requested of Council):

Authorize the Mayor to sign Alliant Insurance Services Amendment 2.

SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This second amendment to the Professional Services Agreement (“**Amendment**”) is effective September 1, 2025 (“**Amendment Effective Date**”), by and between Alliant Insurance Services, Inc. (“**Service Provider**”) and the City of Everett (the “**City**”). Service Provider and the City may be referred to in the singular as a “**Party**” and together as the “**Parties**.”

WHEREAS, the Parties entered into that certain Professional Services Agreement, effective September 1, 2019, and subsequently amended on September 1, 2022 (collectively the “**Agreement**”); and

WHEREAS, the Parties desire to amend the Agreement to extend the term of the Agreement and update the compensation for Services under the Agreement;

NOW, THEREFORE, the Parties agree as follows:

1. **Definitions.** Capitalized words not otherwise defined in this Amendment have the meanings ascribed to them in the Agreement.

2. **Amendment of Agreement.**

- A. Section 3 of the Agreement is hereby deleted in its entirety and replaced with the following:

3. **Term.** Unless terminated in accordance with this Section 5, this Agreement will commence as of September 1, 2019, and will continue until September 1, 2028.

- B. The following is added to Section 4(B) of the Agreement:

- For the period from September 1, 2025, through August 31, 2026, the City shall pay Service Provider an annual fee of \$100,000, payable in twelve monthly installments of \$8,333.33, in exchange for the Services.

- For the period from September 1, 2026, through August 31, 2027, the City shall pay Service Provider an annual fee of \$103,000, payable in twelve monthly installments of \$8,583.33, in exchange for the Services.

- For the period from September 1, 2027, through August 31, 2028, the City shall pay Service Provider an annual fee of \$106,090, payable in twelve monthly installments of \$8,840.83, in exchange for the Services.

3. **Representation and Warranties.** Each Party represents and warrants to the other Party as follows:

- A. The execution and delivery of this Amendment and the performance by such Party of its obligations hereunder have been duly authorized by all necessary action on the part of such Party; and
- B. This Amendment constitutes the valid and binding obligation of such Party in accordance with its terms.

4. **No Other Changes; Conflict of Terms.** Except as set forth in this Amendment, all terms and conditions of the Agreement remain in full force and effect. In the event of any conflict between the terms of this Amendment and the Agreement, the Amendment will control.

5. **Counterparts; Electronic Signatures.** This Amendment may be executed in several counterparts, each of which so executed will be deemed to be an original, and such counterparts together will constitute one and the same instrument. The Parties acknowledge and agree that this Amendment may be executed by electronic signature, which will be considered as an original signature for all purposes and will have the same force and effect as an original signature. Without limitation, "electronic signature" will include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via PDF or email) of an original signature.

SO AGREED:

City of Everett, Washington

By: _____

Printed Name:

Title:

Alliant Insurance Services, Inc.

By: _____

Printed Name:

Title:



City Council Agenda Item Cover Sheet

Project title: Limited Release and Termination of Easements and Encumbrances within the Port of Everett
Millwright District

Council Bill # *interoffice use*

Agenda dates requested:

Briefing
Proposed action
Consent 8/27/25
Action
Ordinance
Public hearing
Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Limited Release and
Termination of Easements
and Encumbrances

Department(s) involved:

Facilities/Real Property,
Public Works, Legal

Contact person:

Bob Leonard

Phone number:

425-257-8335

Email:

BLeonard@everettwa.gov

Initialed by:

RML

Department head

Administration

Council President

Project: Port of Everett Millwright District Easement Release and Revisions

Partner/Supplier: Port of Everett

Location: Millwright District at Waterfront Place

Preceding action: n/a

Fund: n/a

Fiscal summary statement:

No monetary exchange.

Project summary statement:

This Limited Release and Termination of Easements and Encumbrances is related to the Port of Everett's ongoing development of the Millwright District at Waterfront Place. This action will remove several old out of date easements that are not in the proper alignment or are no longer utilized and replace them with updated easements that cover both the existing and new utilities using the city's current standard utility easement document.

Recommendation (exact action requested of Council):

Authorize the Mayor to sign the Limited Release and Termination of Easements and Encumbrances within the Port of Everett Millwright District.

AFTER RECORDING RETURN TO:

Port of Everett
1205 Craftsman Way, Suite 200
Everett, WA 98201
Attn: CEO

DOCUMENT TITLE:	LIMITED RELEASE AND TERMINATION OF EASEMENTS AND ENCUMBRANCES
GRANTOR:	CITY OF EVERETT , a Washington municipal corporation
GRANTEE:	PORT OF EVERETT , a Washington port district
ABBREVIATED LEGAL DESCRIPTION:	SE of NW, NE SW and SE of NW 18-29-5 (Full legal description on Exhibit A)
TAX PARCEL NO(S):	290518-002-093; 290518-003-029; 290518-002-094; 290518-003-030; 290518-002-092; 290518-003-032; 290518-002-096; 290518-002-097; 290518-001-030; 290518-002-040; 290518-002-098; 290518-003-031; 290518-002-095; 290518-003-033.
REFERENCE NO(S):	2197451; 7702070219; 7702070220; 201205180295; 201205180296

**LIMITED RELEASE AND TERMINATION OF
EASEMENTS AND ENCUMBRANCES**

THIS LIMITED RELEASE AND TERMINATION OF EASEMENTS AND ENCUMBRANCES (“**Termination**”) is dated as of _____, 2025, and is made by **City of Everett**, a Washington municipal corporation (the “**City**”), as its interests may appear, with reference to the following:

A. The City has certain rights and interests, as created pursuant to the documents identified on the attached Exhibit B (collectively, the “**Rights**”).

B. The Rights, in part, may burden and/or encumber that certain real property owned by the Port of Everett, a Washington port district, legally described on the attached Exhibit A (the “**Property**”).

C. The City has determined that it no longer needs the Rights solely to the extent that the Rights burden and/or encumber the Property (such Rights, the “**Unneeded Rights**”). The City

has made no such determination as to the Rights, if any, that burden and/or encumber any real property other than the Property. This Termination does not affect Rights that burden and/or encumber any real property other than the Property and such Rights remain in full force and effect.

D. The City has determined that it no longer needs the Unneeded Rights, and now desires to release all right, title and interest in and to the Unneeded Rights, and to terminate the Unneeded Rights in their entirety, effective as of the recording of this Termination in the records of Snohomish County, Washington (“***Effective Date***”).

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby confirmed, effective as of the Effective Date, the City hereby (i) releases the City’s entire interest in, to and under the Unneeded Rights to the owner of the Property, and (ii) terminates the Unneeded Rights in their entirety. Nothing in this Termination is intended to affect the right, title, or interest of the City outside of the Property, including, without limitation, the Rights to the extent they burden and/or encumber any property other than the Property. This Termination shall not effect a termination, waiver, or abandonment of any Rights to the extent they burden and/or encumber any property other than the Property, and such Rights are hereby reaffirmed and ratified.

[No further text.]

IN WITNESS WHEREOF, the City has executed this Termination effective as of the Effective Date.

CITY:

CITY OF EVERETT

By: _____
Name: _____
Title: _____

Attest:

City Clerk

Approved as to form:

City Attorney

STATE OF WASHINGTON)
)ss.
COUNTY OF SNOHOMISH)

On this _____ day of _____, 2025, before me personally appeared Cassie Franklin, to me known to be the Mayor of City of Everett, the municipal corporation that executed the within and foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein mentioned, and on oath stated that Cassie Franklin was authorized to execute said instrument and that the seal affixed, if any, is the corporate seal of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public in and for the State of Washington,
residing at _____
My commission expires: _____

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

Parcel 1

Lots B1 and B10 of Alteration of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 202309015002 records of Snohomish County, Washington, being a portion of Lots B1, B3, B10 and Tract 993 of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 201708075002 and amended under Auditor's File No. 201812265002, records of Snohomish County, Washington;

Situate in the County of Snohomish, State of Washington.

Parcel 2

Lots B2, B4 and B5 of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 201708075002 and amended under Auditor's File No. 201812265002, records of Snohomish County, Washington.

Together with Lot B3 of Alteration of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 202309015002 records of Snohomish County, Washington, being a portion of Lot B3 of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 201708075002 and amended under Auditor's File No. 201812265002, records of Snohomish County, Washington;

Situate in the County of Snohomish, State of Washington.

Parcel 3

Lots B8 and B9 of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 201708075002 and amended under Auditor's File No. 201812265002, records of Snohomish County, Washington.

Situate in the County of Snohomish, State of Washington

Parcel 4

Tracts 993 and 994 of Alteration of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 202309015002 records of Snohomish County, Washington, being a portion of Tracts 993 and 994 of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 201708075002 and amended under Auditor's File No. 201812265002, records of Snohomish County, Washington.

Situate in the County of Snohomish, State of Washington.

Parcel 5

Lots B6, B7, C1 and C2 of Port of Everett North Marina Binding Site Plan, Division 3, recorded under Auditor's File No. 201708075002 and amended under Auditor's File No. 201812265002, records of Snohomish County, Washington.

Situate in the County of Snohomish, State of Washington.

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EXHIBIT B
LIST OF DOCUMENTS

1. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:
Granted to: City of Everett
Purpose: Sewer pipeline
Recording Date: May 20, 1971 and February 7, 1977
Recording No.: 2197451, 7702070220 and 7702070219

2. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:
Granted to: City of Everett
Purpose: utility lines
Recording Date: May 18, 2012
Recording No.: 201205180296

3. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:
Granted to: City of Everett
Purpose: utility lines
Recording Date: May 18, 2012
Recording No.: 201205180295

Project title: Adopt a Resolution Declaring a 2006 Gillig 35' Diesel Transit Bus Surplus and Authorizing Sale at Public Auction

Council Bill #**Agenda dates requested:**

Briefing
Proposed action
Consent 08/27/25
Action
Ordinance
Public hearing
Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Resolution

Department(s) involved:

Procurement & Motor
Vehicles

Contact person:

Theresa Bauccio-Teschlog

Phone number:

(425) 257-8901

Email:

tbauccio@everettwa.gov

Initialed by:

HB

Department head

Administration

Council President

Project: Resolution declaring a 2006 Gillig 35' Diesel Transit Bus (B0307) Surplus and Authorizing Sale at Public Auction.

Partner/Supplier:

Location:

Preceding action:

Fund: 425 Transit Vehicle Replacement

Fiscal summary statement

Funds received from this surplus sale will be returned to Fund 425, Transit Vehicle Replacement.

Project summary statement:

Everett Transit owns a 2006 Gillig 35' Diesel Transit Bus (B0307). B0307 has 847,647 miles and is being replaced as part of the standard fleet replacement program based on age, mileage, and state grant requirements.

B0307, with an estimated surplus value of \$5,500, will be replaced by a Gillig 40' electric transit bus (B0754).

Recommendation (exact action requested of Council):

Adopt a Resolution declaring a 2006 Gillig 35' Diesel Transit Bus, B0307, surplus and authorizing sale at public auction.



RESOLUTION NO. _____

A RESOLUTION declaring a 2006 Gillig 35' Diesel Transit Bus (B0307) surplus and authorizing it for sale at public auction.

WHEREAS,

1. The City has a 2006 Gillig 35' Diesel Transit Bus (B0307) and
2. The above-referenced equipment is no longer of value or use to the City; and
3. Ordinance 2963-06 establishes a procedure and methods for the surplus or disposition of City-owned personal property; and
4. Based on the guidelines set forth in EMC 3.88.020, a public auction is the disposition method that best meets the City's interests and
5. The City's Procurement Manager has reported the basis for the estimated value of the surplus property and has recommended the surplus of the above-referenced vehicle and equipment by public auction.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND EVERETT CITY COUNCIL THAT:

1. The City has a 2006 Gillig 35' Diesel Transit Bus (B0307);
2. The disposition of this equipment at a public auction is hereby authorized.

Councilmember introducing Resolution

Passed and approved this _____ day of _____, 2025.

Council President

Project title: Adopt a Resolution Declaring a 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus Surplus and Authorizing Sale at Public Auction

Council Bill # *interoffice use*

Agenda dates requested:

Briefing
Proposed action
Consent 08/27/25
Action
Ordinance
Public hearing
Yes X No

Budget amendment:
Yes X No

PowerPoint presentation:
Yes X No

Attachments:
Resolution

Department(s) involved:
Procurement & Motor
Vehicles

Contact person:
Theresa Bauccio-Teschlog

Phone number:
(425) 257-8901

Email:
tbauccio@everettwa.gov

Initialed by:

HB

Department head

Administration

Council President

Project: Resolution declaring a 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus (B0501) Surplus and Authorizing Sale at Public Auction.

Partner/Supplier:

Location:

Preceding action:

Fund: 425 Transit Vehicle Replacement

Fiscal summary statement

Funds received from this surplus sale will be returned to Fund 425, Transit Vehicle Replacement.

Project summary statement:

Everett Transit owns a 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus (B0501). B0501 has 615,743 miles and is being replaced as part of the standard fleet replacement program based on age, mileage, and state grant requirements.

B0501, with an estimated surplus value of \$7,600, will be replaced by a Gillig 35' electric transit bus (B0736).

Recommendation (exact action requested of Council):

Adopt a Resolution declaring a 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus, B0501, surplus and authorizing sale at public auction.



RESOLUTION NO. _____

A RESOLUTION declaring a 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus (B0501) surplus and authorizing it for sale at public auction.

WHEREAS,

1. The City has a 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus (B0501) and
2. The above-referenced equipment is no longer of value or use to the City; and
3. Ordinance 2963-06 establishes a procedure and methods for the surplus or disposition of City-owned personal property; and
4. Based on the guidelines set forth in EMC 3.88.020, a public auction is the disposition method that best meets the City's interests and
5. The City's Procurement Manager has reported the basis for the estimated value of the surplus property and has recommended the surplus of the above-referenced vehicle and equipment by public auction.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND EVERETT CITY COUNCIL THAT:

1. The City has a 2009 Gillig 40' Diesel-Electric Hybrid Transit Bus (B0501);
2. The disposition of this equipment at a public auction is hereby authorized.

Councilmember introducing Resolution

Passed and approved this _____ day of _____, 2025.

Council President



City Council Agenda Item Cover Sheet

Project title:

An Ordinance Creating a Special Improvement Project Entitled "Municipal Court Access Control Installation Project", Fund 342, Program 053 to Accumulate All Costs for the Project

Council Bill #

CB 2508-45

Agenda dates requested:

Briefing

Proposed Action 8/20/25

Proposed Action 8/27/25

Consent

Action 9/03/25

Ordinance ☒

Public hearing

Yes ☒ No

Budget amendment:

Yes ☒ No

PowerPoint presentation:

Yes ☒ No

Attachments:

Funding Ordinance

Department(s) involved:

Parks & Facilities

Administration

Contact person:

Scott Pattison

Phone number:

425-257-8335

Email:

spattison@everettwa.gov

Initialed by:

LC

Department head

Administration

Council President

Project: Municipal Court Access Control Project

Partner/Supplier: Everon

Location:

Preceding action: None

Fund: Fund 342, Program 053 (CIP-1)

Fiscal summary statement:

The proposed Ordinance will provide funding for the design and implementation of access control systems for the Municipal Court. The sources of the funds for the project are Fund 342 Program 053 (CIP-1). Total cost for the project is estimated at \$50,000. This project will be procured using State Contract No. 24223/NV23-16251 procurement method.

Project summary statement:

The City of Everett intends to improve access security and install three (3) access-controlled doors. Contractor will provide materials and equipment to improve access control.

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a Special Improvement Project entitled "Municipal Court Access Control Installation Project", Fund 342, Program 053 to accumulate all costs for the project.



ORDINANCE NO. _____

An Ordinance creating a special improvement project entitled “Municipal Court Access Control Installation Project”, Fund 342, Program 053 to accumulate all costs for the project.

WHEREAS,

- A.** The City Council recognizes the need to implement access control systems throughout the Everett Municipal Court Facility.
- B.** The City Council recognizes the need for access control measures for public Facilities.
- C.** The City Council recognizes the need to update and maintain public access to public facilities.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project is hereby established as Fund 342 Program 053 and shall be entitled “Municipal Court Access Control Installation Project” to accumulate all costs for the project.

Section 2. Authorization is hereby given to accumulate costs and distribute payments from Fund 342, Program 053 for the special improvement project.

Section 3. Authorization is hereby granted to the Parks and Facilities Director, under the direction of the Mayor, to assume full and complete responsibility for conducting all tasks and all necessary steps to accomplish the actions authorized in this ordinance.

Section 4. The sum of \$50,000.00 is hereby appropriated to Fund 342, Program 053, “Municipal Court Access Control Installation Project” as follows:

A. Use of Funds	
<u>Improvements</u>	<u>\$50,000</u>
Total	\$50,000
B. Source of Funds	
<u>Fund 342, Program 053 (CIP-1)</u>	<u>\$50,000</u>
Total	\$50,000

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 6. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 7. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 8. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____



Project title: An Ordinance Amending Ordinance No. 4003-24 Entitled Special Improvement Project “Forest Park Pickleball Court Installation”, Fund 354, Program 093, to Accumulate All Costs for the Project.

Council Bill #

CB 2508-42

Agenda dates requested:

Briefing

Proposed Action 8/13/25

Proposed Action 8/20/25

Consent

Action 8/27/25

Ordinance ☒ X

Public hearing

☐ Yes ☒ X ☐ No**Budget amendment:**☐ Yes ☒ X ☐ No**PowerPoint presentation:**☐ Yes ☒ X ☐ No**Attachments:**Funding Ordinance
Amendment**Department(s) involved:**

Parks & Facilities

Contact person:

Bob Leonard

Phone number:

425-257-8335

Email:

bleonard@everettwa.gov

Initialed by:*RML*

Department head

Administration

Council President

Project: Forest Park Pickleball Court Installation**Partner/Supplier:** TBD**Location:** 802 E. Mukilteo Blvd, Everett**Preceding action:** Ordinance [4003-24](#)**Fund:** Fund 354, Program 093 (CIP-3)**Fiscal summary statement:**

The proposed Ordinance will provide funding for the construction support services and the construction costs for the Forest Park Pickleball Court Installation.

The source of funds for this project is Fund 354, Program 093 (CIP 3). All related construction support services and the construction costs are estimated at \$1,320,000.

The Parks & Facilities Department has been awarded a Local Community Project Grant from the state in the amount of \$334,650 to help fund the project.

Project summary statement:

The City of Everett and the Mukilteo Everett Pickleball Club will partner in the planning, design and construction of Everett’s first multiple court outdoor recreational facility dedicated solely to pickleball the fastest growing sport, as all ages and abilities are able to play.

The project scope includes the replacement of approximately thirty underutilized covered horseshoe pits and related structures and storage outbuildings. The two existing multi-use sport courts will be renovated to complement the new pickleball facility and expand opportunities for basketball and hockey. The proposed new facility will add eight paved dedicated pickleball courts. Additional enhancements include related sport fencing, energy-efficient site lighting, drinking fountain, benches, new horseshoe pits, added cornhole, landscape and stormwater treatment.

Recommendation (exact action requested of Council):

An Ordinance amending Ordinance No. 4003-24 entitled a Special Improvement Project “Forest Park Pickleball Court Installation”, Fund 354, Program 093, to accumulate all costs for the project.



ORDINANCE NO. _____

An Ordinance Amending Ordinance No. 4003-24 Entitled Special improvement Project “Forest Park Pickleball Court Installation”, Fund 354, Program 093, to accumulate all costs for the project.

WHEREAS,

- A. The City Council recognizes the need to maintain and improve City Parks.
- B. The City Council recognizes the value and need to provide Everett residents and visitors with recreation spaces.
- C. The City recognizes that many park amenities have reached the end of their useful life and require replacement and renovation.
- D. Additional funding is required to complete construction support services and construction.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. Section 4 of Ordinance No. 4003-24 which reads as follows:

The sum of \$250,000 is hereby appropriated to Fund 354, Program 093, “Forest Park Pickleball Court Installation” project.

A. Use of Funds

Design and Permitting	<u>\$250,000</u>
Total	\$250,000

B. Source of Funds

CIP 3	<u>\$250,000</u>
Total	\$250,000

- C. The appropriation shall not lapse but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of reappropriation.

Be and the same is hereby amended to read as follows:

The sum of the increased amount \$1,070,000 is hereby appropriated to fund 354, Program 093, "Forest Park Pickleball Court Installation" project.

A. Use of Funds

Design & Permitting	\$ 250,000
Construction & Construction Support Services	<u>\$1,070,000</u>
Total Costs	\$1,320,000

B. Source of Funds

Fund 354 - CIP-3	\$ 985,350
Washington State Commerce Grant	<u>\$ 334,650</u>
Total	\$1,320,000

- C. The appropriation shall not lapse but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of reappropriation.

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 6. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 7. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 8. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.



Cassie Franklin, Mayor

ATTEST:

City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

Project title:

An Ordinance Creating a Special Improvement Project Entitled “Lion’s Park Lighting Project”, Fund 354, Program 106, to Accumulate All Construction Costs for the Project

Council Bill #

CB 2508-43

Agenda dates requested:

Briefing

Proposed Action 08/13/2025

Proposed Action 08/20/2025

Consent

Action 08/27/2025

Ordinance ☒

Public hearing

Yes ☒ No ☐

Budget amendment:

Yes ☒ No ☐

PowerPoint presentation:

Yes ☒ No ☐

Attachments:

Funding Ordinance

Department(s) involved:

Parks & Facilities

Contact person:

Bob Leonard

Phone number:

425-257-8335

Email:

bleonard@everettwa.gov

Initialed by:

RML

Department head

Administration

Council President

Project: Lion’s Park Lighting Project

Partner/Supplier: TBD

Location: 7530 Cascade Drive, Everett

Preceding action: None

Fund: Fund 354, Program 106(CIP-3)

Fiscal summary statement:

The proposed Ordinance will provide funding for the permitting and construction costs for the Lion’s Park Lighting Project.

The City will receive \$120,000 from Snohomish County REET2 Funds and an additional \$25,000 provided by Council Member Zarlingo from the Covid Recovery fund allocation.

All related permitting, and construction costs are estimated at \$145,000.

Project summary statement:

The project will add up to six (6) additional lights with controls at Lions Park to improve visibility throughout the park after closing hours. The lighting control system will allow the lights to go to 100% when a person is in the vicinity and then return to 25% after 10 minutes of no activity.

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a Special Improvement Project entitled “Lion’s Park Lighting Project”, Fund 354, Program 106, to accumulate all construction costs for the project.



ORDINANCE NO. _____

An ORDINANCE creating a special improvement project entitled, “Lion’s Park Lighting Project”, Fund 354, Program 106, to accumulate all construction costs for the project.

WHEREAS,

- A.** The City Council recognizes the need to maintain and improve City Parks.
- B.** The City Council recognizes the value and need to provide Everett residents and visitors with recreation spaces.
- C.** The City Council recognizes the need for increased lighting and visibility in Lion’s Park.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project fund is hereby entitled “Lion’s Park Lighting Project”, Fund 354, Program 106.

Section 2. Authorization is hereby granted to the Parks and Facilities Department Director under the administration of the Mayor, to assume full responsibility for conducting all tasks and performing all necessary steps to accomplish the actions authorized by this Ordinance.

Section 3. The estimated cost of construction is \$145,000.

Section 4. The sum of \$145,000 is hereby appropriated to Fund 354, Program 106, “Lion’s Park Lighting”, project.

A. Use of Funds		
Construction		<u>\$145,000</u>
Total		\$145,000
B. Source of Funds		
Grant--Snohomish County REET2 Funds		\$120,000
Covid Recovery fund		<u>\$ 25,000</u>
Total		\$145,000

- C. The appropriation shall not lapse but shall be carried forward from year to year until fully expended or the purpose has been accomplished or abandoned without the necessity of reappropriation.

Section 5. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 6. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 7. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 8. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____



Project title: An Ordinance Closing a Special Improvement Project Entitled “Walter E. Hall Community Amenities”, Fund 354, Program 092, as Established by Ordinance No. 3971-23.

Council Bill #

CB 2508-44

Agenda dates requested:

Briefing

Proposed action 8/13/25

Proposed action 8/20/25

Consent

Action 8/27/25

Ordinance X

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Closing Ordinance

Department(s) involved:

Parks & Facilities

Contact person:

Bob Leonard

Phone number:

(425) 257-8335

Email:

BLeonard@everettwa.gov

Initialed by:*RML*

Department head

Administration

Council President

Project: Walter E. Hall Community Amenities**Partner/Supplier:** Great Western (KCDA)**Location:** 1226 W Casino Road, Everett, WA**Preceding action:** Funding Ordinance [3971-23](#)**Fund:** Fund 354, Program 092**Fiscal summary statement:**

The sources of funds for the Walter E. Hall Community Amenities were Capital Improvement Program 3 (CIP-3) in the amount of \$35,000 and a grant from LISC for \$50,000. The project was completed at a total cost of \$67,224.99. All expenses for the project have been paid. Grant reimbursement in the amount of \$50,000 has been received. The remaining balance of \$17,775.01 will be transferred to CIP-3.

Project summary statement:

This project added a new shade structure and site furnishings to Walter E. Hall Park. These amenities provide opportunities for Everett residents and visitors to gather and enjoy a picnic area at the park. These additions are supported by the Walter E. Hall Park Master Plan as well as partners within the community.

All work has been completed to the satisfaction of the Parks and Facilities Department.

Recommendation (exact action requested of Council):

Adopt an Ordinance closing a Special Improvement Project entitled “Walter E. Hall Community Amenities”, Fund 354, Program 092, as established by Ordinance No. 3971-23.



ORDINANCE NO. _____

An ORDINANCE closing a special improvement project entitled “Walter E. Hall Community Amenities”, Fund 354, Program 092, as established by Ordinance No. 3971-23.

WHEREAS,

- A.** The Parks special improvement project “Walter E. Hall Community Amenities”, Fund 354, Program 092, was established to accumulate all costs for the improvement project.
- B.** The purpose of the special improvement project has been accomplished.
- C.** There are neither outstanding obligations of the fund to be paid nor uncollected revenues to be received.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. That the project entitled “Walter E. Hall Community Amenities”, Fund 354, Program 092, be closed.

Section 2. That the final revenues and expenses for the “Walter E. Hall Community Amenities”, Fund 354, Program 092, are as follows:

REVENUES

LISC Grant	\$50,000.00
Fund 354 – CIP 3	<u>\$35,000.00</u>
Total	\$85,000.00

EXPENSES

Construction	\$67,224.99
Transfer Out to CIP 3	<u>\$17,775.01</u>
Total	\$85,000.00

Section 3. That the remaining balance of \$17,775.01 be transferred to CIP 3.



Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 5. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 6. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 7. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

Marista Jorve, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____





City Council Agenda Item Cover Sheet

Project title: 2025 – 2030 Everett Transit Development Plan and 2024 Annual Report

Council Bill # *interoffice use*

Agenda dates requested:

Briefing 08/27/25

Proposed action

Consent

Action

Ordinance

Public hearing

X Yes No

Budget amendment:

Yes X No

PowerPoint presentation:

X Yes No

Attachments:

2025-2030 Everett Transit
Development Plan and 2024
Annual Report

Department(s) involved:

Transit

Contact person:

Mike Schmieder

Phone number:

425-257-7761

Email:

mschmieder@everettwa.gov

Initialed by:

MJS

Department head

Administration

Council President

Project: 2025 – 2030 Everett Transit Development Plan and 2024 Annual Report

Partner/Supplier: Washington State Department of Transportation

Location:

Preceding action: Transportation Advisory Committee, 8/21/25

Fund: 425 Transit

Fiscal summary statement:

None

Project summary statement:

RCW 35.58.2795 requires each public transit provider in the state of Washington to prepare an annual Transit Development Plan (TDP) and hold a public hearing for the plan's annual update. The 2025-2030 TDP summarizes 2024 performance and operations, including revenue hours, revenue miles, and fleet composition. It also contains operating and financial projections for 2025-2030.

A draft of the 2025-2030 TDP was provided to the Transportation Advisory Committee and posted for review and public comment on Everett Transit's website on July 28th, 2025.

Since the TDP elements are contained in the Transportation Element of the City's Comprehensive Plan adopted by the Council in June 2025, acceptance, not adoption, is required for the TDP.

Recommendation (exact action requested of Council):

Conduct a Public Hearing for the 2025-2030 Everett Transit Development Plan and 2024 Annual Report.



TRANSIT DEVELOPMENT PLAN 2025-2030 AND 2024 ANNUAL REPORT

FINAL DRAFT

PUBLIC HEARING
EVERETT CITY COUNCIL
AUG. 27, 2025

CONTENTS

Mission 3

Plan Adoption..... 3

About 4

State, Agency and City Goals 8

2024 Accomplishments 11

Action Strategies 2025-2030 13

Operating Data 2024-2030 17

Planned Operating Changes 2025-2030 18

Multiyear Financial Plan 2024-2030..... 20

 Operating Revenues and Expenditures 20

 Reserves and Set-asides..... 21

 Capital Revenue and Expenditures 22

Safety Performance Targets 23

Plan Consistency 24

Projects of Regional Significance 25

Appendices 26

System Map - 2024 27

WSDOT Public Transportation Management System 28

 Equipment Inventory 28

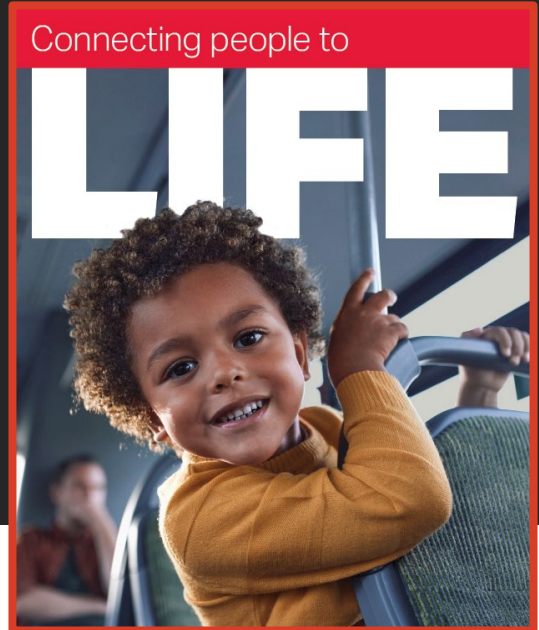
 Facilities 30

 Rolling Stock 31

Everett 2044 Comprehensive Plan Transportation Element Everett Transit Projects 34

MISSION

Connecting people to life.



PLAN ADOPTION

Everett Transit's draft of the 2025 Transportation Development Plan (TDP) is scheduled for distribution to the Transportation Advisory Committee (TAC) on July 21, 2025, with a presentation and discussion to follow on August 21, 2025. The TAC reviews, comments, and recommends that City Council accepts the plan.

The City Council public hearing is scheduled for Wednesday, August 27, 2025.

The adopted plan will be distributed to WSDOT, the Transportation Improvement Board, the City of Everett, Snohomish County, and the Puget Sound Regional Council and regional transit agencies.

ABOUT

Everett Transit is a department of the City of Everett. It provides a comprehensive transit network with 10 fixed-routes and paratransit services, covering a 34-square mile service area. These fixed routes collectively traverse over 1.2 million miles annually, providing nearly two million trips. The paratransit services, designed to enhance mobility for those with specific needs, cover over 400,000 miles annually and provide nearly one hundred thousand trips. Everett Transit also administers the Commute Trip Reduction program for all employers in the City of Everett jurisdiction.

Everett Transit is a municipally owned and operated transit system:

Department: Transit

Divisions: Transit Operations and Transit Services

Transit Services Subdivisions: Administration, Fares & Finance, Grants & Compliance, Planning, Communications & Customer Service, Capital Projects, Safety & Security, and Everett Station

The mayor is the Chief Executive Officer of the City of Everett.

The Transit Director is part of the mayor's senior management team.



Mayor Cassie Franklin



Mike Schmieder, Transit Director

The Transit department encompasses daily operations and support functions to daily operations. The Transit department works in collaboration with the City's Facilities division to manage and provide oversight to Everett Station maintenance and custodial staff. Transit also works in collaboration with the Motor Vehicles division for fleet procurement and vehicle maintenance.

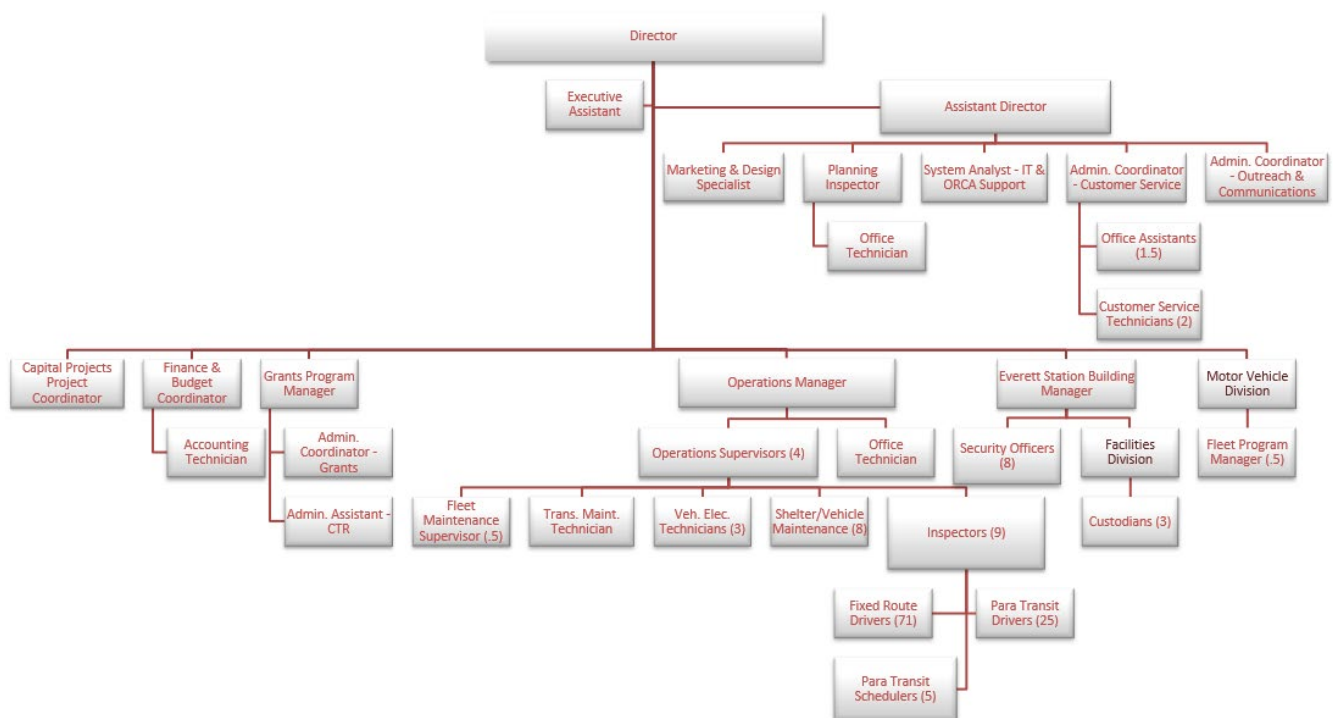
The Everett Municipal Code gives the mayor the authority to modify service and adjust schedules. The Everett City Council has the authority to establish fares and recommend tax rates, subject to voter approval.

EMPLOYEES

As of January 2025, the Transit Division was authorized to employ 160.6 full-time equivalents allocated to the following sections:

Fixed-Route:	117.6 (1 unfilled as of Jan. 2025)
Demand Response:	30 (3 unfilled as of Jan. 2025)
Everett Station:	13 (1 unfilled as of Jan. 2025)

The Organization Chart below depicts the staffing levels and distribution as of January 2025:



OFFICES & FACILITIES

Everett Transit has the following office and facility locations:

Administrative Offices

3201 Smith Ave., Suite 200
Everett, WA 98201

Operations Center

3225 Cedar St.
Everett, WA 98201

Maintenance Facility

3227 Cedar St.
Everett, WA 98201

Everett Station

3201 Smith Ave.
Everett, WA 98201

College Station

2200 Tower St.
Everett, WA 98201

Mall Station

1330 SE Everett Mall Way
Everett, WA 98204

SERVICE AREA & REGIONAL CONNECTIONS

Everett Transit's service is primarily operated out of six terminals and stations including Mall Station, College Station, Everett Station, Mukilteo Ferry Terminal, Mariner Park & Ride, and Seaway Transit Center. Please reference the appendix to view a system map depicting Everett Transit's entire service area.

Most regular routes operate seven days a week and on select holidays. System headways vary between 15 and 60 minutes on weekdays, 20 and 60 minutes on Saturdays, and 30 and 60 minutes on Sundays. The span of service is generally from 5 a.m. to 10:45 p.m. on weekdays and from 7 a.m. to 10:45 p.m. on Saturdays and Sundays. Route 18 provides commuter service, and provides only peak-hour service on weekdays.

Everett Transit provides service to the following key destinations:

Education

- Everett Community College
- Washington State University
- Everett High School
- Cascade High School
- Mariner High School
- Sequoia High School
- Elementary and Middle Schools

Major Employment Sites

- The Boeing Company
- Naval Station Everett
- Snohomish County Gov.
- City of Everett Gov.
- Everett School District
- Everett Central Business District
- Southwest Industrial Center
- Snohomish Health District
- Amazon Campuses
- WorkSource

Destinations

- Port of Everett
- Downtown Everett
- Everett Mall
- Funko Field
- Angel of the Winds Arena
- Everett Public Libraries
- 19th Ave. SE Services and Shopping
- Silver Lake
- Parks and recreational opportunities, including Everett YMCA

Medical and Social Services

- Providence Medical Centers
- Seattle Children's North Clinic
- Kaiser Permanente Medical Center
- Optum Clinic
- Veterans Administration Puget Sound Health Care Clinic
- The Carl Gipson Center
- Social Security Administration
- Everett Gospel Mission
- Volunteers of America
- Washington State DSHS and Employment Security

Transportation Centers

- Everett Station (Park and Ride, Amtrak, Greyhound, and regional transit connections)
- Mall Station
- College Station
- Seaway Transit Center
- Mariner Park and Ride
- Mukilteo Station and Ferry Terminal
- South Everett Freeway Station
- Seattle-Paine Field Airport

Many bus stops are shared with Sound Transit and Community Transit within Everett city limits. Everett Transit service also connects with Skagit Transit, Island Transit, and the Washington State Ferry (WSF) system’s service between Mukilteo and Whidbey Island.

Sound Transit's ST Express bus service connects major regional destinations throughout the Puget Sound region, such as Lynnwood, Seattle, Bothell, and Bellevue. Sounder North commuter rail offers four trips a day of peak-direction commuter rail service to Mukilteo, Edmonds, and Seattle’s King Street Station.

Community Transit, serving Snohomish County’s urban area, offers local bus service, commuter routes, and Swift Bus Rapid Transit lines. DART paratransit services extend the transit reach, ensuring those with disabilities have adequate transportation options.

Everett Station is a hub for regional, national, and even international connections by rail (Amtrak) and bus (Amtrak, Greyhound, Flixbus). Skagit Transit operates the Skagit Snohomish Connector, an express route from Burlington to Everett via Mount Vernon. Island Transit in Island County also provides services connecting Whidbey Island and Camano Island with local transit in Snohomish County.

FARES

Everett Transit’s fare structure:

Fixed-route, Full (Adult) Fare	\$2
ORCA LIFT	\$1
Youth (6-18)	FREE
Regional Reduced Fare Permit (RRFP)	\$0.50
Paratransit, ADA or age 65 and over, (Demand Response Service)	\$2

Monthly passes and ticket sales:

ORCA cards may be used to load monthly passes and/or dollar value for fare payment.

The cost of monthly Puget Passes associated with the ET fares are: Full Fare \$72; ORCA LIFT \$36; RRFP \$18.

- Subsidized Annual Pass and ORCA LIFT are available through various area non-profits and other government agencies based on their workplans and based on customer income eligibility.
- Fixed-route ticket books are available only to social services agencies for adult fare.
- Paratransit ticket books and monthly passes are available to eligible customers for use on ET paratransit vans and ET fixed-route buses.

STATE, AGENCY AND CITY GOALS

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION GOALS



Everett Transit aligns its goals with the state's:

- **Economic vitality** – To promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy
- **Preservation** – To maintain, preserve, and extend the life and utility of prior investments in transportation systems and services
- **Safety** – To provide for and improve the safety and security of transportation customers and the transportation system
- **Mobility** – To improve the predictable movement of goods and people throughout Washington State
- **Environment** – To enhance Washington's quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment
- **Stewardship** – To continuously improve the quality, effectiveness, and efficiency of the transportation system

AGENCY

The current Everett Transit Long Range Plan has listed the following priorities to achieve by 2040:

1. Prioritize transit service into the areas that will likely see the greatest amount of growth
2. Ensure the level of transit service along a corridor is supported by future household and job density
3. Restructure routes to integrate with regional transit investments

The Long Range Plan will resume its planned update, with adoption in Q1 of 2026. The plan will also align with the City of Everett's Comprehensive Plan.

CITY

The Transportation Element of the City's Comprehensive plan outlines the following transportation goals:

- | | |
|-----------|---|
| GOAL TR-1 | Everett has a safe, resilient, sustainable, equitable, and accessible multimodal transportation system that serves all members of the community. |
| GOAL TR-2 | Everett's transportation system is complete, integrated, and fulfills the daily needs for residents, businesses, major institutions, and industrial centers in an efficient and sustainable manner. |
| GOAL TR-3 | Everett's multimodal transportation network is developed based on adopted land use vision and zoning to accommodate and support the City's targeted population and employment growth. |

- GOAL TR-4 Everett’s transportation system supports a strong and diverse economy, enhances the competitiveness of the city and region, and maintains the city’s role as a West Coast trade gateway and freight hub by providing efficient and reliable goods movement, multimodal access to employment areas and educational institutions, as well as enhanced freight access to industrial areas and intermodal freight facilities.
- GOAL TR-5 Everett has safe, reliable, well-marked and implemented freight routes to meet mobility needs and minimize freight conflicts with pedestrians.
- GOAL TR-6 Everett’s public transportation system seamlessly provides convenient, safe, comfortable, and equitable service for residents, visitors, and workers, with daily boardings tripling by 2044.
- GOAL TR-7 Everett has safe pedestrian routes connecting community hubs, neighborhood nodes, transit stops, and parks to adjacent neighborhoods.
- GOAL TR-8 Everett has a complete network of safe bicycle routes and facilities connecting transit and community hubs, neighborhood nodes, employment centers, recreational amenities, and residential areas.
- GOAL TR-9 Everett efficiently uses intelligent transportation systems to optimize the movement of people and vehicles.
- GOAL TR-10 Everett prevents traffic related fatalities and serious injuries by employing comprehensive efforts to improve transportation safety through the Safe Systems approach.
- GOAL TR-11 Everett’s transportation system supports achieving regional greenhouse gas emissions reduction goals and reducing per capita vehicle miles traveled.
- GOAL TR-12 Everett’s proportion of commute trips by single occupant vehicles decreases.

The Transportation Element outlines policies in support of its goals that include improving: engagement, land use, technology, streets, active transportation, freight mobility, finance, safety, environmental considerations, regional, state and federal coordination, parking, along with the following transit and transportation demand management policies:

Transit:

- TR-14 Everett proactively partners with other jurisdictions, transit agencies, and regional planning agencies in the development of an efficient and effective regional multimodal transportation system.
- TR-15 Maintain transit service as a viable mode-of-travel to and from downtown and other activity centers within the city and region and grow transit into a well-integrated network of fast, frequent, and reliable service for most people. Prioritize transit and other transportation services to trip generating sites in Everett.
- TR-16 Integrate high-capacity transit systems with transportation modes and facilities serving the city including inter-city and local transit, rideshare, and park & rides, as well as pedestrian and bicycle facilities.
- TR-17 Implement dedicated transit pathways to enable reliable, safe, and affordable connections around and through the city.

Transportation Demand Management:

- TR-10 Assist large employers in implementing commute trip reduction programs for employees, as mandated by the state's Commute Trip Reduction law, and evaluate the programs for effectiveness and compliance.
- TR-11 Require new development to implement transportation demand management programs proportional to project traffic impacts to reduce single-occupancy vehicle driving.

Comprehensive, interconnected, and frequent transit options are critical components of Everett's transportation system. Strong transit service supports the diverse mobility needs of the Everett community, which includes residents, businesses, employees, and visitors. Transit is also a critical tool to help people be less dependent on a car for daily needs, promote clean air and water, reduce greenhouse gas emissions, and improve health outcomes.

2024 ACCOMPLISHMENTS



SERVICE

In 2024, Everett Transit experienced another strong year of ridership growth, achieving a 32% increase for the third consecutive year. This growth directly reflects the benefits of the 11% service expansion implemented in June 2023, which was fully realized throughout 2024 and strategically designed to meet the evolving mobility needs of the community. Planning efforts during the year prioritized system optimization and schedule integrity, ensuring reliable and efficient service delivery. Staff conducted service adjustments to improve schedule performance, advanced modeling for future service enhancements in south Everett, and actively participated in the development of the City’s Comprehensive Plan Transportation Element. Additionally, system recalibration work was initiated to support long-range service planning and guide future network improvements.

FIXED-ROUTE	PARATRANSIT
• Passenger Trips: 1,751,902 (32% increase from 2023) • Revenue Hours: 108,748 • Revenue Miles: 1,274,180	• Passenger Trips: 83,305 (11% increase from 2024) • Revenue Hours: 36,791 • Revenue Miles: 412,193

CAPITAL PROJECTS & FACILITIES

Everett Transit advanced several key capital projects in 2024 to maintain and improve system infrastructure. These included:

- Planning efforts for the Mall Station relocation project. This relocation accommodates redevelopment at the mall and notably increases operational safety and efficiency while significantly improving community accessibility.
- Planning for the addition of simme-seats at 94 bus stops currently without this amenity. This seating will enhance the customer experience and improve transit accessibility for our community.
- Completed the installation of 10 inductive charging stalls at Operations and moved forward with the installation of a fast-charging cabinet charger. These key infrastructure elements provide capacity and resiliency to the battery electric segment of the fixed route fleet.
- Work continued on inductive charging stations located at key transit centers to effectively extend the operating range of the battery electric segment of the fleet.
- Everett Station capital projects involved multiple facility enhancements, including elevator rehabilitation, design work for a new HVAC system, installation of security badge readers, upgrades to wayfinding signage, and the beginning phases of the Great Hall entrance remodel. Additional projects included upgrades to the fire alarm control panels and completion of ADA accessibility improvements.

- Replaced Everett Station Great Hall seating, installed wall mounted, live monitors of bus bays and made other operational improvements to enhance security.

FLEET

In 2024, Everett Transit continued to proactively manage its fleet to ensure safe, reliable, and sustainable operations. The agency procured five reconditioned GILLIG buses to address supply chain and parts availability challenges resulting from the Proterra bankruptcy. Everett Transit also retired its last Orion coaches, marking the completion of a key fleet modernization milestone. In support of the City’s climate goals, the agency transitioned its non-electric fleet to R99 renewable diesel fuel, significantly reducing tailpipe emissions. Everett Transit also surpassed one million zero-emission miles delivered to the community, underscoring the agency’s ongoing commitment to environmental stewardship.

CUSTOMER SERVICE & TECHNOLOGY

In 2024, Everett Transit continued to invest in customer-focused technology improvements to enhance the rider experience. Digital display screens were installed at Everett Station to provide real-time service information to passengers. Customers also continued to utilize the Everett Transit Arrivals (ETA) system, which offers real-time arrival information via text and automated phone calls. Throughout the year, the ETA system processed 27,793 texts and 48,253 calls, representing an estimated 5% increase in utilization. Everett Transit also maintained and renewed important community partnerships that support vulnerable populations and promote transit education. The agency sustained its partnership with Cocoon House to support the “Wings” program, a new version of a Safe Place program for at-risk youth and renewed its partnership with Interfaith Community Ministries (ICM) to continue providing transit education programming for youth.

COMMUTE TRIP REDUCTION

Everett Transit continued to promote its Commute Trip Reduction program in 2024 by increasing employer participation in the program and hosting the annual Bike Day celebration at Everett Station. As required by the Washington State Department of Transportation, Everett Transit began drafting an update to the City of Everett’s 2025–2029 Commute Trip Reduction (CTR) Plan, which lays out a strategic roadmap to reduce drive-alone commute trips and support a more sustainable, equitable, and efficient transportation system. The plan responds to state and regional mandates under the CTR Efficiency Act, aligning with Everett’s Climate Action Plan, the Comprehensive Plan, and the goals of regional transit agencies. Key strategies include supporting employers with training, marketing, and performance tracking; investing in infrastructure that encourages walking, biking, and transit use; and addressing barriers such as the stigma of public transit and limited transportation options for low-income and disabled populations.

The plan is informed by extensive community engagement, including input from 245 survey respondents and outreach to vulnerable populations. It establishes a performance target of a 60% or lower drive-alone rate at CTR-affected worksites and commits to collaborative efforts across city departments and regional partners to meet this goal. By continuing to reduce greenhouse gas emissions, promote multimodal transportation, and support employer and employee needs, this plan positions Everett to play a leading role in shaping a cleaner and more connected regional commute landscape.

ACTION STRATEGIES 2025-2030

SERVICE

Preserve and improve existing public transportation service levels.

1. Continue implementing strategic service adjustments.

- a. Continue to evaluate post-pandemic ridership recovery patterns. Modify fixed-route service to maximize service relevance and effectiveness.
- b. Establish new baseline performance indicators to better understand mid- and long-term impacts of the pandemic on public transportation usage.
- c. Continue coordination with Community Transit for both local and *Swift* (BRT) services, specifically the Gold Line extension from Everett to South Arlington.
- d. Continue the update to Everett Transit's Long-Range Plan (LRP), with consideration to the effects of the pandemic and how it has changed transportation patterns and customer needs. Everett Transit plans to resume the LRP update in summer of 2025, with adoption in Q1 of 2026.
- e. Study microtransit solutions as part of an array of potential innovative service options.
- f. Continue to support the council's steering committee to identify and detail what a potential consolidation with Community Transit would look like.

2. Develop and implement a marketing and outreach campaign to stimulate consumer confidence in public transportation and Everett Transit specifically.

- a. Strategically engage current and potential users of Everett Transit's services to demonstrate transit's safety, ease of use, and affordability.
- b. Work with regional partners conducting similar marketing campaigns to present a consistent collective narrative.
- c. Continue to gather public comments and information from online open forums and public meetings to optimize route and schedule effectiveness.
- d. Implement new engagement and communications strategies and share how transit impacts, uplifts, and enhances our community's quality of life.

3. Improve customer information.

- a. Continue interagency schedule coordination, develop updated transit schedules and electronic products, and create effective informational materials to improve customer engagement.

- b. Continue to leverage social media adoption as the growing preference for delivering customer information.
- c. Continue to monitor the effectiveness of our communication channels to customers with disabilities.
- d. Continue outreach to provide meaningful access to non-English speaking customers through ET's Language Assistance Plan.
- e. Continue to evaluate and modify the tracking and response system for customer comments.
- f. Continue to improve the customer experience on our website and through social media.
- g. Maintain an increased number of schedule holders at bus stops and monitor bus stop usage.

4. Increase community engagement in the transit planning process.

- a. Continue to solicit customer input through public meetings, customer surveys, and transit fairs (when feasible) and at employment sites affected by the City's Commute Trip Reduction Ordinance. Attend annual outreach events including various community events, job fairs, and multicultural job fairs. Nearly 80% of Everett Transit's annual events include minority and low-income populations.
- b. Continue to use the feedback provided through the Voices of Everett Transit (VET) customer comment database to assist us in better meeting the needs and exceeding the expectations of customers.
- c. Provide briefings and transit updates to civic and community organizations and neighborhood associations upon request and throughout the year regarding service changes or projects.
- d. Continue to evaluate each customer request for service in a timely and fair manner.

5. Implement recommendations for routing enhancements through downtown Everett.

- a. Invite and involve all stakeholders to conversations about potential impacts to service in the downtown service area. These conversations should factor in service provided by Everett Transit, Community Transit, the regional service of Sound Transit, rideshare services, and any services by other providers.
- b. Continue coordination and planning with the Port of Everett for public transportation elements of the North Marina redevelopment project, including transportation links to downtown and Everett Station.
- c. Continue to coordinate expansion of connecting service to the Riverfront development.

6. Continue to utilize the City's Geographic Information Systems (GIS) services for transit facility improvements planning.

- a. Create and identify mapping layers to be used in delineating bus service on existing roadways, planning bus stops and facilities/amenities, and referencing bus routes in the city for the purpose of land use permitting, roadway impacts, and other related activities.
- b. Continue working with the City of Everett's GIS department to enhance mapping abilities and improve data on "Map Everett" (City of Everett GIS portal).
- c. Provide information on the City's open data portal on fleet electrification.

7. Continue to coordinate with the City of Everett Emergency Management to prepare for disaster/emergency response and recovery.

- a. Integrate the Operations Resiliency plan developed in 2024 into the Fleet Electrification Transition Plan. Optimizing the battery electric segment of the fleet for maximum service availability.
- b. Implement the findings of the Threat and Vulnerability Assessment completed in 2025.
- c. With FTA funding secured, conduct a comprehensive Transit Emergency Management assessment and plan for the implementation of the preparation and response elements of this plan.

FACILITIES & EQUIPMENT

Preserve existing public transportation facilities and equipment.

- 1. Continue to use preventive maintenance in order to keep equipment and facilities in optimal condition.
- 2. Replace aging fleet vehicles as funds become available. Between 2025 and 2030, approximately 24 fixed-route buses and approximately 18 paratransit vans will be due for replacement. Two grant-funded paratransit electric vans are planned as a trial initiative for assessment of future fleet development.
- 3. Continue to replace and add on-street amenities - shelters, benches, and trash receptacles. Consider safety, stop usage and ridership trends when evaluating shelter replacement.
- 4. Design and engineering of a replacement maintenance facility to accommodate future growth, including the maintenance and replacement of half the fixed route fleet that will continue to be zero emission.
- 5. Continue implementation and development of the Transit Asset Management Plan (TAMP).
- 6. Continued implementation and development of the Public Transportation Agency Safety Plan (PTASP) per federal requirements.

TRANSIT INTEGRATION

Integrate public transportation services into a coordinated system linked by inter-modal facilities.

Continue support of the multi-modal transportation center at Everett Station, including management of Everett Station's operations, maintenance, tenant spaces, and security as well as the continuing coordination of local and regional transit, intercity bus, and rail services.

ADA MOBILITY

Public transportation providers will continue to meet Americans with Disabilities Act (ADA) and state barrier-free design regulations to improve mobility for all individuals.

1. Continue to meet all the requirements of the ADA as it applies to fixed-route and paratransit services and facilities.
2. Maintain partnership with Community Transit in processing paratransit eligibility applications.
3. Provide all customer materials, including schedule books and information brochures, in alternative formats upon request.
4. Ensure all capital facilities and telecommunication equipment meet ADA requirements.
5. Monitor the implemented ADA Transition plan/transportation elements.

TRANSPORTATION SERVICES, FACILITIES & PROGRAMS

Improve and develop urban public transportation services, facilities, and programs, including as options high-capacity transit (HCT), high occupancy vehicle (HOV) lanes, and transportation demand management (TDM), to respond to growth and to meet local and regional economic development, congestion, energy, and clean air objectives.

Everett Transit continues to work with other Puget Sound transportation agencies in implementing and updating smart card technology for fare payment and funding additional TDM efforts for employers implementing innovative trip reduction measures. Everett Transit continues its commitment to electrify its fleet as soon as feasible.

1. Support the implementation of the State's Commute Trip Reduction (CTR) Law.

- a. Support outreach activities to employer sites with staff, informational materials, and any other resources as available.
- b. Assist employer site staff with meeting CTR reporting requirements including biennial employee surveys and annual reports.
- c. Collaborate with transportation demand management organizations, agencies, and groups at local, regional, and state levels.
- d. Adopt the 2025-2029 Commute Trip Reduction Plan

2. Increase participation in the City's CTR program (Smart MOVE).

- a. Continue to promote the use of alternative modes of commuting by City employees.
- b. Continue to implement the expansion of the Smart MOVE program as resources allow.
- c. Maintain the Smart MOVE program for all City employees. Expand the Smart MOVE program with additional marketing and promotions to targeted groups of employees that will increase the use of alternative modes of commuting.

OPERATING DATA 2024-2030

BUS

Fixed-Route (bus)	2024	2025	2026	2027	2028	2029	2030
Revenue Vehicle Hours	108,748	109,248	110,748	113,998	114,498	114,998	115,498
Total vehicle hours	116,448	116,983	118,590	122,070	122,605	123,141	123,676
Revenue vehicle miles	1,274,180	1,280,038	1,297,614	1,335,693	1,341,552	1,347,410	1,353,268
Total vehicle miles	1,438,951	1,445,567	1,465,415	1,508,419	1,515,035	1,521,651	1,528,267
Passenger trips*	1,751,902	2,014,687	2,115,422	2,221,193	2,332,252	2,448,865	2,571,308
Fatalities	0	0					
Reportable injuries	0.16	0.14					
Collisions	0.47	0.43					
Diesel fuel consumed (gallons)	188,355	173,287	168,088	163,045	158,154	153,409	148,807

**Assumes a 15% increase in ridership in 2025, and 5% in the years after.*

PARATRANSIT

Demand response (paratransit)	2024	2025	2026	2027	2028	2029	2030
REVENUE VEHICLE HOURS	36,791	37,159	37,530	37,906	38,285	38,668	39,054
TOTAL VEHICLE HOURS	40,045	40,445	40,850	41,258	41,671	42,088	42,509
REVENUE VEHICLE MILES	412,193	416,315	420,478	424,683	428,930	433,219	437,551
TOTAL VEHICLE MILES	463,033	467,663	472,340	477,063	481,834	486,652	491,519
PASSENGER TRIPS	83,305	84,138	84,979	85,829	86,688	87,554	88,430
Fatalities	0	0					
Reportable injuries	0	0					
Collisions	0	0.22					
Gas fuel consumed (gallons)	76,494	77,258	78,031	78,811	79,599	80,395	81,199

Assumes a 1% increase for 2025-2030 in service and trips.

PLANNED OPERATING CHANGES 2025-2030

SERVICE

2025	• Add 500 revenue hours (Fall 2025 service change implementation) • Service adjustments for schedule integrity and delivery optimization • Improve maintenance return to service timelines for revenue service fleet
2026	• Add 2,000 revenue hours (full Fall 2025 service change realized) • Service adjustments for schedule integrity and delivery optimization
2027	• Add 3,250 revenue hours (Extension of Route 19 to the Riverfront and Eclipse Mill Park) • Service adjustments for schedule integrity and delivery optimization • Long range system recalibration planning
2028	• Add 500 revenue hours • Extend service to Riverfront • Service adjustments for schedule integrity and delivery optimization
2029	• Add 500 revenue hours • Service adjustments for schedule integrity and delivery optimization. • Plan for integration of service with Community Transit's Swift Gold Line
2030	• Add 500 revenue hours • Service adjustments for schedule integrity and delivery optimization. • Plan for integration of service with Community Transit's Swift Gold Line

FLEET & EQUIPMENT

2025	• Install ORCA fare collection equipment in Paratransit fleet in preparation for integration with ORCA • Replace 14 fixed-route buses with electric buses • Replace 7 fixed-route buses with refurbished R99 diesel buses • Install 12 cabinet chargers • Integration of on-route vehicle charging to maximize the electric fleet service range
2026	• Replace 7 paratransit vans • Add 2 paratransit electric vans • Replace 2 Road Supervisor vehicles
2027	• Replace 7 paratransit vehicles • Replace Transit Operations and Public Works Complex power generator • Replace 2 Road Relief support vehicles
2028	• Replace 7 paratransit vehicles • Replace 9 fixed-route buses with hybrid-electric • Replace 1 Road Supervisor vehicle
2029	• Replace 4 paratransit vehicles • Replace Utility and Vault trailer • Replace Transit Maintenance Facility air compressor

- | | |
|------|--|
| 2030 | <ul style="list-style-type: none"> • Replace 1 administrative support vehicle |
|------|--|

CAPITAL PROJECTS & FACILITIES

2025	• Construction and opening of new Mall Station • Add Simme-seats to 94 stops • Planning and design for new bus wash facility • Planning and scoping for Operations facility renovation • Engineering for fast cabinet charger at College Station • Begin replacement of Everett Station’s HVAC system • Installation of vehicle protection barriers in front of Everett Station. • Design and engineering of grant funded on-route charging at Everett Station • Completed upgrade of fire alarm control panels at Everett Station • Begin installation of electronic wayfinding signage at College and Mall Stations • Continue replacing on-street passenger amenities to meet current standards
2026	• Construction, installation of new bus wash facility • Install electronic wayfinding signage at College Station and Mall Station • Everett Station interior lighting and systems upgrades • Continue with grant funded replacement of on-street passenger amenities • Complete replacement of HVAC system at Everett Station • Repair or replace select walkways and amenities at Everett Station • Begin replacement of auxiliary power generator for Operations Base • Grant funded design and engineering for vehicle maintenance facility
2027	• Complete replacement of auxiliary power generator for Operations Base • Everett Station interior lighting and systems upgrades • Continue with grant funded replacement of on-street passenger amenities • Grant funded design and engineering for vehicle maintenance facility
2028	• Replacement of Public Address system at Everett Station • Everett Station interior lighting and systems upgrades • Continue shelter replacements and bus stop improvements as identified • Grant funded design and engineering for vehicle maintenance facility
2029	• Everett Station systems and structure upgrades • Replace shelters at College Station • Grant funded design and engineering for vehicle maintenance facility
2030	• Replacement of on-street shelters and facilities • Operations and Maintenance Facility Construction – Contingent on funding • Operations Facility Design and Engineering – Contingent on funding

MULTIYEAR FINANCIAL PLAN 2024-2030

Operating reserves and capital project set-asides balances are reflected separately on the next page.

OPERATING REVENUES & EXPENDITURES

Operating Revenue and Expenditures	2024 Actuals	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Beginning Balance – Jan. 1,	34,832,032	22,195,325	14,299,663	6,135,291	1,016,856	288,207	156,963
Revenues							
Sales Tax (1)	27,696,902	27,046,298	28,136,160	29,269,940	30,449,406	31,676,400	32,952,838
Farebox (2)	1,121,354	1,360,277	1,518,810	1,571,968	1,626,987	1,683,932	1,742,869
FTA Preventive Maintenance (3)	136,320	2,251,443	895,086	1,441,110	1,151,531	1,151,532	1,151,532
State Operating Grants	5,257,324	3,518,980	3,642,144	3,769,619	3,845,011	3,921,911	3,980,740
Everett Station (4)	1,313,313	1,324,927	1,384,549	1,433,008	1,461,668	1,490,901	1,513,265
Other (5)	1,364,298	1,060,012	1,083,332	1,104,999	1,127,099	1,149,641	1,172,634
Transfer from Operations Reserve							
Total Operating Revenues	36,889,510	36,561,937	36,660,081	38,590,644	39,661,702	41,074,318	42,513,878
Expenditures							
Fixed Route-P&M (A)	18,637,976	20,479,389	21,134,729	21,768,771	22,421,834	23,094,489	23,787,324
Paratransit ADA-P&M (A)	4,500,511	5,038,396	5,199,625	5,355,614	5,516,282	5,681,771	5,852,224
Everett Station (A)	2,067,570	2,110,461	2,177,996	2,243,336	2,310,636	2,379,955	2,451,353
Administrative Expense (A)	3,002,670	3,304,908	3,410,665	3,512,985	3,618,375	3,726,926	3,838,734
SWIFT BRT Tax Share (B)	2,292,087	2,253,858	2,325,981	2,395,761	2,467,634	2,541,663	2,617,913
Funds Paid to City of Everett (C)	1,467,590	2,083,070	2,149,728	2,214,220	2,280,647	2,349,066	2,419,538
Expenditures Subtotal	31,968,405	35,270,082	36,398,725	37,490,686	38,615,407	39,773,869	40,967,085
Transfer to Operations Reserve (D)	1,866,500	187,516	225,729	218,392	224,944	231,692	238,643
Transfer to Capital Reserves (E)							
On-Going Maintenance	5,691,312	9,000,000	7,200,000	5,000,000	550,000	450,000	
One-time Vehicle Reserves	10,000,000						
One-time (Ops Base & Facilities)			1,000,000	1,000,000	1,000,000	750,000	750,000
Total Operating Expenditures	49,526,217	44,457,598	44,824,453	43,709,079	40,390,351	41,205,562	41,955,728
Ending Balance – Dec. 31,	22,195,325	14,299,663	6,135,291	1,016,856	288,207	156,963	715,113

Notes:

- Sales tax projections are from a prior long-term projection which has been accurate the past few years.
 - Fare revenues are recovering from pandemic lows however, free youth fares and low- income fares have affected revenues.
 - The application of FTA formula grant funds is included in FTA preventive maintenance for the years 2024-2030.
 - Everett Station is expected to have a slow revenue recovery.
 - Other investments, advertising, and misc. revenue.
-
- Costs are expected to increase at the rate of inflation as projected by the Federal Reserve on 4-10-2024.
 - Everett Transit and Community Transit entered into an interlocal agreement in December 2007 to share sales and use tax at 0.005% of sales and use activity in the City of Everett. This agreement has been extended on an annual basis. This tax share therefore fluctuates according to sales and use activity as projected in sales tax (1).
 - Transfers are made from operating reserves to capital reserves as required for local match of anticipated federal grant funds. Additionally, in 2024 we will establish a \$10,000,000 fleet replacement reserve.
 - ET has adopted Resolution 5513 that requires a fund balance of 20% of operating revenues. This resolution applies specifically to general government but governs ET budget projections. Section X keeps projections above that target. As of 2024, we currently have a **\$6,866,500** in operational reserve. See Operating & Capital Projects Reserves section below.

RESERVES

The following table reflects the operating reserves and capital project reserves/set-asides.

The Operational Reserve Target is 20% of the Operating Expenditures. Our balance matches that target as we transfer funds to ensure that minimum is maintained.

The City's Transportation Improvement Program (TIP) list was adopted as part of the Transportation Element of the City's updated Comprehensive Plan. For Transit, it includes ongoing maintenance and upgrades, as well as one-time bigger capital needs. The costs are estimated over a period of twenty years, and in our six-year Transit Development Plan, we would set money aside each year, as feasible, and plan for projects in those categories.

The target set-aside for ongoing maintenance and upgrades is \$6.35M a year, and for one-time major projects, \$8.75M a year. The ending balance reflects the availability of funds for capital projects, outside of currently planned projects.

Operating Reserves & Capital Projects Reserves	2024	2025	2026	2027	2028	2029	2030
	Actuals	Projected	Projected	Projected	Projected	Projected	Projected
<i>Operational Reserve Target (20% of Operating Expenses)</i>	6,393,681	7,054,016	7,279,745	7,498,137	7,723,081	7,954,774	8,193,417
Beginning Balance Op. Reserve	5,000,000	6,866,500	7,054,016	7,279,745	7,498,137	7,723,081	7,954,774
Transfer In	1,866,500	187,516	225,729	218,392	224,944	231,692	238,643
Transfer Out							
Operating Reserves Ending Balance – Dec. 31,	6,866,500	7,054,016	7,279,745	7,498,137	7,723,081	7,954,774	8,193,417
<i>Ongoing Maintenance & Upgrades/Set-asides Target - \$6.35M/yr</i>							
Beginning Balance (maintenance)	-	10,000,000	11,000,000	15,000,000	14,000,000	11,550,000	10,500,000
Transfer In from Op. Expenditures	10,000,000	9,000,000	7,200,000	5,000,000	550,000	450,000	-
Transfer Out to Capital Revenue	-	8,000,000	3,200,000	6,000,000	3,000,000	1,500,000	1,000,000
<i>One-time major Projects Reserves/Set-asides Target - \$8.75M/yr</i>							
Beginning Balance (major projects)				1,000,000	2,000,000	3,000,000	3,750,000
Operations Base Relocation & Construction							
Transfer In from Op. Expenditures							
Transfer out to Capital Revenue							
Vehicle Maintenance Facility Relocation & Construction							
Transfer In from Op. Expenditures			1,000,000	1,000,000	1,000,000	750,000	750,000
Transfer out to Capital Revenue							
Capital Projects Reserves Ending Balance – Dec. 31,	10,000,000	11,000,000	16,000,000	16,000,000	14,550,000	14,250,000	14,000,000

CAPITAL REVENUE AND EXPENDITURES

Capital Revenue and Expenditures	2024	2025	2026	2027	2028	2029	2030
	Actuals	Projected	Projected	Projected	Projected	Projected	Projected
Beginning Balance Jan. 1,	2,359,586	2,560,025	873,483	347,796	304,439	196,410	204,905
Revenue							
Federal Sec.5307 Grants	557,739	1,963,032	1,573,203	1,087,232	868,762	868,762	
Federal Sec.5309 Grants							
Federal Sec.5339 Grants	360,720		207,319	106,062	84,750	84,750	
FTA Congressional Funding		4,600,000					
Other Capital Assistance #	1,031,250		1,144,640	1,167,533	7,698,210	694,115	
State of Washington	2,265,154	10,241,000	2,263,125	2,263,125	988,125	988,125	
Total Available	4,214,863	16,804,032	5,188,287	4,623,952	9,639,847	2,635,752	
Transfer from Capital Reserves	5,691,312	8,000,000	3,200,000	6,000,000	3,000,000	1,500,000	1,000,000
Expenditures							
Bus Replacements							
Replacement-Electric		17,490,000					
Replacement Hybrid and/or Rebuilt	1,547,690	2,233,349			8,134,159		
Paratransit Van Replacements							
Add - Electric			735,840				
Replacement Gas/Hybrid			1,430,800	1,459,416	1,488,604	867,644	
Support Vehicle Replacements							
Equipment Replacement				1,000,000		40,000	10,000
Support Vehicle Replacement			140,000	140,000	80,000		140,000
Safety & Security Enhancements							
Safety/Security	183,783		250,000	250,000	250,000	250,000	250,000
Charging Infrastructure Upgrades							
Chargers/Electric Bus Infrastructure	6,339,836	577,688	2,000,000	1,500,000			
Replacement Generator			389,260	259,040			
Charging Generator				175,000			
Technology Life Cycle Maintenance & Upgrades							
NgORCA Upgrade	19,762	41,718	40,000	40,000			
Bus AVL/APA/APC		25,000					
Bus Camera System Upgrade			400,000				
Bus Stops & Shelters - Replacement & Maintenance							
Bus Stop Improvements			50,000	50,000	50,000	50,000	50,000
Digital Displays - College & Mall Station			129,720				
Bus Shelters		340,000	129,429	132,578			
Everett Station/Operations Buildings Repair & Upgrades							
Preventative Maintenance		1,593,762					
Major Repairs		981,000	1,234,550	3,676,900	654,800	829,300	180,200
Everett Station Great Hall	240,918	323,000					
Everett Station Passenger Amenities	1,162,611	282,342			105,938	105,938	
Operations Base Relocation & Construction							
New Operations Base Engineering							
Vehicle Maintenance Facility Relocation & Construction							
New Maint. Facility Engineering			1,984,375	1,984,375	1,984,375	1,984,375	
Other							
Maintenance Shop Upgrades	17,251						
Mall Station Relocation	193,885	2,602,715					
Total Capital Obligations	9,705,736	26,490,574	8,913,974	10,667,309	12,747,876	4,127,257	630,200
Ending Balance - Dec. 31,	2,560,025	873,483	347,796	304,439	196,410	204,905	574,705

SAFETY PERFORMANCE TARGETS

Everett Transit's condition assessment for equipment, facilities, and rolling stock reflects the same measurements included in Everett Transit's Transit Asset Management Plan (TAMP).

For equipment and facilities, a 5-point scale is used to reflect the condition of the asset, a rating system used in the Federal Transit Administration's Transit Economic Requirements Model:

5.0-Excellent; 4.0-Good; 3.0-Adequate; 2.0-Marginal; and 1.0-Poor.

For rolling stock (revenue vehicles), the Useful Life Benchmark (ULB) is used, and defined as the expected lifecycle of a capital asset for a transit provider's operating environment. ULB criteria are user defined, and for Everett Transit, consideration was given to the local environment, historical maintenance records, manufacturer guidelines, and the default asset ULB derived from the FTA. In most cases, an asset exceeding its ULB is a strong indicator that it may not be in a state of good repair.

Everett Transit's 2023 Transit Asset Management Plan had a State of Good Repair (SGR) target of 80%. Although Everett Transit fell short of its 80% SGR target in 2023, 14 new electric buses ordered in 2024 will bring the SGR above 80% by 2025. SGR for 2024 is currently at 76 percent.

Everett Transit's Safety Performance Targets, developed per the requirements of the Federal Transit Administration, demonstrate both percentage reduction and aspirational targets. Everett Transit's performance targets are shared with the Puget Sound Regional Council annually.

2024 SAFETY PERFORMANCE TARGETS

Estimated Vehicle Revenue Miles (VRM) Fixed Route = 1,210,541 | **Estimated** VRM Paratransit = 395,600

Mode of Service	Fatalities <i>Total</i>	Fatalities <i>per 100K VRM</i>	Injuries <i>Total</i>	Injuries <i>per 100K VRM</i>	Safety Events <i>Total</i>	Safety Events <i>Per 100K VRM</i>	*System Reliability
Fixed Route	0	0	1	.08	5	.41	6,000
Paratransit	0	0	0	0	.05	.013	34,000

2024 SAFETY PERFORMANCE ACTUAL

Actual Vehicle Revenue Miles (VRM) Fixed Route = 1,274,180 | **Actual** VRM Paratransit = 412,193

Mode of Service	Fatalities <i>Total</i>	Fatalities <i>per 100K VRM</i>	Injuries <i>Total</i>	Injuries <i>per 100K VRM</i>	Safety Events <i>Total</i>	Safety Events <i>Per 100K VRM</i>	*System Reliability
Fixed Route	0	0	2	.16	6	.47	5,598
Paratransit	0	0	0	0	0	0	25,762

2025 SAFETY PERFORMANCE TARGETS

Estimate Vehicle Revenue Miles (VRM) Fixed Route = 1,280,038 | **Estimated** VRM Paratransit = 432,803

Mode of Service	Fatalities <i>Total</i>	Fatalities <i>per 100K VRM</i>	Injuries <i>Total</i>	Injuries <i>per 100K VRM</i>	Safety Events <i>Total</i>	Safety Events <i>Per 100K VRM</i>	*System Reliability
Fixed Route	0	0	2	.14	6	.43	5,980
Paratransit	0	0	0	0	1	.22	28,455

PLAN CONSISTENCY

Everett Transit's Transportation Development Plan is consistent with and supported by the City of Everett's Comprehensive Plan which is adopted by the City Council. Consistency between Everett Transit and the City of Everett's comprehensive plan policies are demonstrated on multiple levels. Some of these shared goals include multi-modal connections at Everett Station, accessibility to bicyclists on Everett Transit buses, bicycle lockers, and the continued integration of land use and transportation planning.

Projects are first programmed into the City of Everett's Transportation Improvement Program and presented to City Council.

Everett Transit is a member of the Seattle/Everett/Tacoma Urbanized Area (UZA) and as such falls under the metropolitan planning organization, the Puget Sound Regional Council (PSRC). Under the guidance of PSRC, grant funded projects are programmed into the State Transportation Improvement Program (STIP). For each project, STIP applications indicate the section of the comprehensive plan that supports it.

Planning and coordination efforts with regional transportation partners are facilitated at PSRC's Transit Operator's Committee (TOC) and the Regional Project Evaluation Committee (RPEC). Transit partners in the region work very closely with one another to achieve integration of services.

Specific coordination projects include the ongoing study of a consolidated system with Community Transit and coordination of design.

PROJECTS OF REGIONAL SIGNIFICANCE

Everett Transit has partnered with Community Transit since 2009 in support of Bus Rapid Transit in the City of Everett. In 2024, Everett Transit contributed approximately \$2.3M in capital funding for support of the Swift Blue Line.

Specific projects involving regional coordination include the ongoing study of a consolidated system with Community Transit and the installation of inductive charging at the Seaway Transit Center.

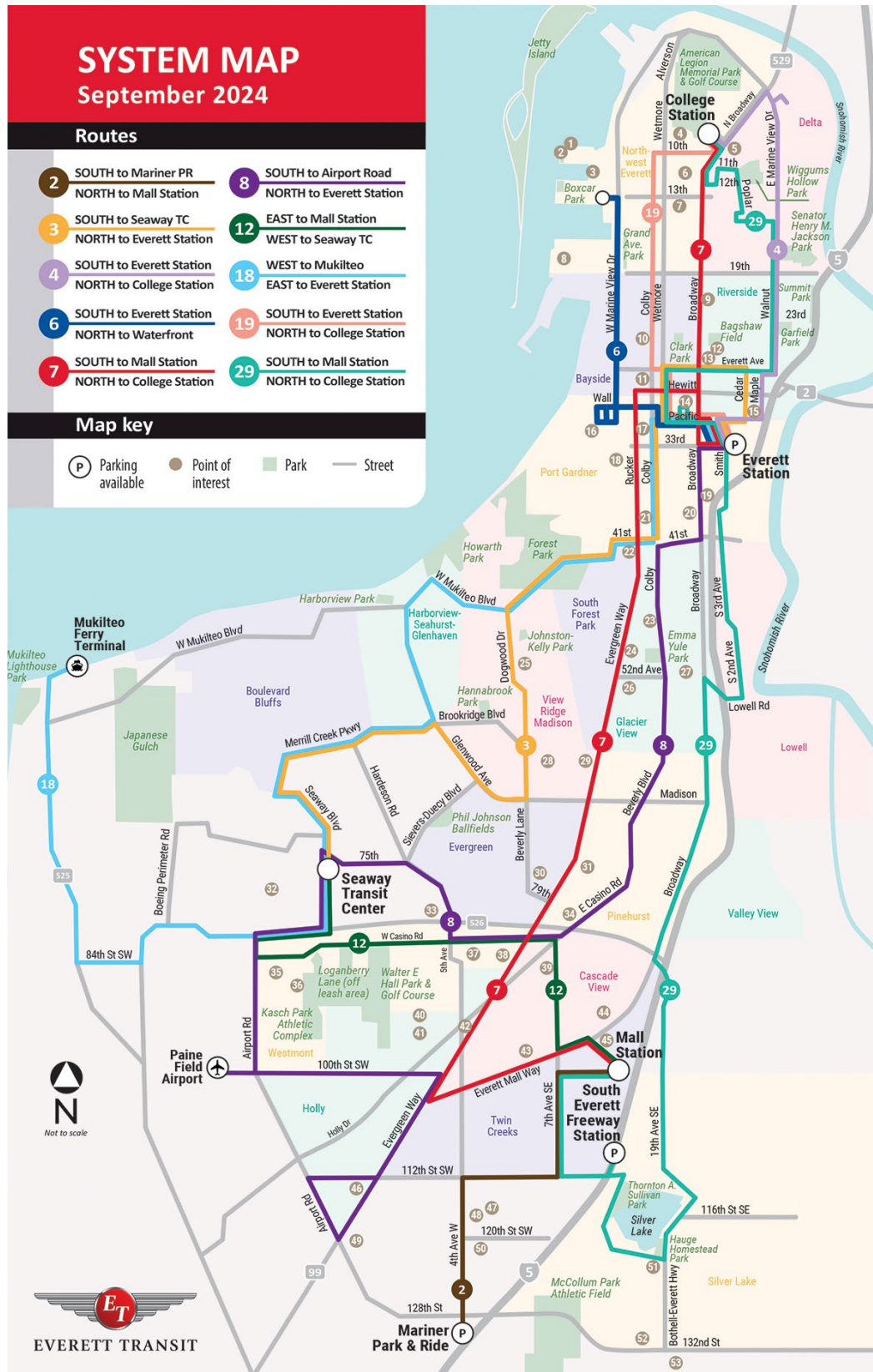
In addition, Community Transit will coordinate with the City of Everett on the design of the Swift Gold line in Everett.

For the future Everett Link Extension, there are ongoing planning and coordination meetings with Sound Transit and regional stakeholders on alignment, station placement, and design as part of Sound Transit's DEIS process.

Regionally significant improvements at Everett Station include upgrades to the elevator cabs and electronic way-finding installations.

APPENDICES

SYSTEM MAP - 2024



WSDOT PUBLIC TRANSPORTATION MANAGEMENT SYSTEM

Agency: Everett Transit as of 12/31/2024
Inventory year: 2024

EQUIPMENT INVENTORY

Support vehicles and equipment with an acquisition value greater than \$50,000.

No.	Eqpmt. Code	Equipment description	Condition (points)	Age (years)	Remaining useful life(years)	Replacement cost (\$)	Comments
1	5	2010 TOYOTA PRIUS II	3.25	14	1	\$55,000	VIN: JTDKN3DU9A0116212
2	5	2011 Dodge Caravan	3.25	13	2	\$55,000	VIN: 2D4RN4DG5BR718479
3	5	2011 Dodge Caravan	3.25	13	2	\$55,000	VIN: 2D4RN4DG5BR718480
4	5	2017 Ford F450 XL REG X2	3.75	7	8	\$100,000	VIN: 1FDUF4GY6HEB37716
5	5	2023 Club Car Carryall Flatbed	5.00	1	14	\$30,000	VIN: 5J5L726B3PA426751
6	5	2023 Club Car Carryall Flatbed	5.00	1	14	\$30,000	VIN: 5J5L726B4PA426760
7	5	2011 FORD ESCAPE HYBRID	3.25	13	2	\$45,000	VIN: 1FMCU5K3XBKA1553
8	5	2008 FORD F350 POWERSTROKE DIESEL	2.15	16	0	\$82,500	VIN: 1FTWX30528EB26037
9	5	2017 FORD ESCAPE	4.25	7	8	\$45,000	VIN: 1FTMCU9GD5HUB45842
10	5	2018 Ford Police Interceptor Utility	3.50	6	9	\$70,000	VIN: 1FM5K8AR3JGC18210
11	5	2018 Ford Police Interceptor Utility	3.75	6	9	\$70,000	VIN: 1FM5K8AR5JGC18211
12	5	2019 DODGE 3500 HD PICK-UP TRUCK	3.80	5	10	\$100,000	VIN: 1GNFH15T161225467
13	5	2022 Ford Mustang MachE electric SUV	4.80	2	13	\$60,000	VIN: 3FMTK1SS9NMA25264
14	5	2023 Ford Escape SE AWD	5.00	1	14	\$45,000	VIN: 1FMCU9G64NUB52052
15	11	2010 Ford E450 SD CUT BUS	3.00	14	0	\$200,000	VIN: 1FD4E4FS1ADA78921
16	15	CUMMINS 600DFGB - GENERATOR	2.50	32	0	\$300,000	SN: J910426848
17	9	HYSTER H50XT FORKLIFT	4.50	3	17	\$40,000	SN: A380V11339V

No.	Eqpmt. Code	Equipment description	Condition (points)	Age (years)	Remaining useful life(years)	Replacement cost (\$)	Comments
18	9	DAEWOO GC25E-3 - FORKLIFT	3.50	18	2	\$35,000	VIN: FQ-00524
19	9	ALUM-LINE TRAILER	3.25	15	5	\$35,000	VIN: 1A9FB142692241881
20	9	HYDRO T3500 - PRESSURE WASHER ON TRAILER	2.50	29	0	\$37,000	VIN: 1H9CSC155S1120854
21	9	HONDA GX390 - TRUCK MOUNT PRESSURE WASHER	2.80	18	0	\$17,000	VIN: FCANK-1125007
22	15	CUMMINGS 500KW Trailer Mounted Generator	5.00	2	18	\$350,000	VIN: K220172522
23	15	Borg Warner PCS & Dispenser Depot Level Bus Charger	5.00	6	4	\$80,000	R601515 (Shop Charger)
24	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.60	6	4	\$80,000	E030057
25	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.60	6	4	\$80,000	E030052
26	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.60	6	4	\$80,000	E030050
27	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.60	6	4	\$80,000	E030053
28	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.75	5	5	\$80,000	E030228
29	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.75	5	5	\$80,000	E030224
30	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.75	5	5	\$80,000	E030206
31	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.80	4	6	\$80,000	E030348
32	15	Proterra PCS & Borg Warner Dispenser Depot Level Bus Charger	3.80	4	6	\$80,000	E030389
33	15	Chargepoint Express CPE250 EVSE Bus Charger	4.80	2	8	\$75,000	210515001306
34	15	Chargepoint Express CPE250 EVSE Bus Charger	4.80	1	9	\$75,000	231715006705
35	15	Chargepoint Express CPE250 EVSE Bus Charger	4.80	2	8	\$75,000	210515001308
36	15	Chargepoint Express CPE250 EVSE Bus Charger	4.80	2	8	\$75,000	210515001307
37	15	Chargepoint CPF-50 powershare 50A vehicle charger	4.90	1	9	\$15,000	220641015057 (MachE Charger)
38	15	Chargepoint CPF-50 powershare 50A vehicle charger	4.90	1	9	\$15,000	220641014911 (MachE Charger)
39	15	InductEV 300 kW Inductive In-Ground Charging System	5.00	0	10	\$386,000	A013841232220001
40	15	InductEV 300 kW Inductive In-Ground Charging System	5.00	0	10	\$386,000	A017801226220001
41	15	InductEV 300 kW Inductive In-Ground Charging System	5.00	0	10	\$386,000	A013842111240001

FACILITIES

Facilities with a replacement value of \$25,000 or greater.

No.	Facility code	Facility name	Condition (points)	Age (year)	Remaining useful life	Replacement cost (\$)	Comments
1	9	90 STALL PARK AND RIDE (2021)	5.00	3	22	\$1,361,250	35th and Smith; Everett Station commuter parking lot
2	6	MALL STATION (2005)	4.25	19	21	\$313,206	1330 SE Everett Mall Way
3	6	COLLEGE STATION (2006)	4.25	18	22	\$3,845,318	2200 Tower Street; Transit Station
4	6	BRT NORTH TERMINAL (2009)	4.25	15	5	\$270,072	3301 Smith Avenue; Bus rapid transit terminal
5	11	MAINTENANCE CENTER	3.75	60	0	\$1,668,416	3227 Cedar Street: Serves as the Administrative and Operations Headquarters for transit service
6	17	EVERETT STATION (2002)	4.25	22	28	\$38,708,773	3201 Smith: Multi-modal facility
7	19	BUS LOT @ OPERATIONS CENTER	4.00	33	0	\$1,675,353	3225 Cedar Street: Fixed route coach and paratransit vehicle parking
8	23	OPERATIONS CENTER	4.00	52	0	\$2,481,688	3225 Cedar Street: Serves as the Administrative and Operations Headquarters for transit service
9	24	CASINO COMFORT STATION	3.50	15	10	\$43,500	Casino Road: Driver's break station

ROLLING STOCK

Owned Rolling Stock Inventory and Verification of Continued Use

Revenue vehicles used in providing public transportation, including vehicles used for carrying passengers on fare-free services.
All vehicles listed below: meet financial needs of SGR, are safe, have maintenance current, perform their designed function, and are ADA accessible.

No.	Year	Make/model	Vehicle code	Vehicle identification number (VIN)	Agency vehicle number	Actual life odometer	Agency's ULB (Year)	Agency's ULB (Miles)	Replacement cost (\$)	Planned replacement year	Planned replacement fuel type	Seating capacity	Fuel type	WSDOT title? Yes/no
Fixed-route														
1	2007	GILLIG BUS 40 FT	1	15GGD211771078486	B0200	681,136	15	500,000	1,300,000	2025	Electric	38+2	D	NO
2	2007	GILLIG BUS 40 FT	1	15GGD211971078487	B0201	710,095	15	500,000	1,300,000	2025	Electric	38+2	D	NO
3	2007	GILLIG BUS 40 FT	1	15GGD211071078488	B0202	683,474	15	500,000	1,300,000	2025	Electric	38+2	D	NO
4	2007	GILLIG BUS 40 FT	1	15GGD211271078489	B0203	689,635	15	500,000	1,300,000	2025	Electric	38+2	D	NO
5	2012	GILLIG BUS 40 FT	1	15GGD2715C1180449	B0204	444,822	15	500,000	1,300,000	2028	Electric	38+2	D	NO
6	2012	GILLIG BUS 40 FT	1	15GGD2711C1180450	B0205	470,640	15	500,000	1,300,000	2028	Electric	38+2	D	NO
7	2006	GILLIG BUS 35 FT	2	15GGB211761076824	B0301	885,135	15	500,000	1,300,000	2025	Electric	32+2	D	NO
8	2006	GILLIG BUS 35 FT	2	15GGB211061076826	B0303	850,159	15	500,000	1,300,000	2025	Electric	32+2	D	NO
9	2006	GILLIG BUS 35 FT	2	15GGB211261076827	B0304	854,335	15	500,000	1,300,000	2025	Electric	32+2	D	NO
10	2006	GILLIG BUS 35 FT	2	15GGB211461076828	B0305	871,702	15	500,000	1,300,000	2025	Electric	32+2	D	NO
11	2006	GILLIG BUS 35 FT	2	15GGB211261076830	B0307	823,162	15	500,000	1,300,000	2025	Electric	32+2	D	NO
12	2006	GILLIG BUS 35 FT	2	15GGB211461076831	B0308	758,057	15	500,000	1,300,000	2025	Electric	32+2	D	NO
13	2008	GILLIG BUS 35 FT	2	15GGD271781079906	B0309	3,769	5	500,000	300,000	2030	Hybrid	32+3	D	NO
14	2008	GILLIG BUS 35 FT	2	15GGD271481079913	B0310	5,160	5	500,000	300,000	2030	Hybrid	32+4	D	NO
15	2008	GILLIG BUS 35 FT	2	15GGD271081079911	B0311	6,529	5	500,000	300,000	2030	Hybrid	32+5	D	NO
16	2008	GILLIG BUS 35 FT	2	15GGB271781079894	B0312	6,787	5	500,000	300,000	2030	Hybrid	32+6	D	NO
17	2008	GILLIG BUS 35 FT	2	15GGD271981079907	B0313	6,338	5	500,000	300,000	2030	Hybrid	32+7	D	NO
18	2009	GILLIG BUS 40 FT BRT	1	15GGD301791176265	B0500	585,633	15	500,000	1,500,000	2025	Electric	36+2	DH	NO
19	2009	GILLIG BUS 40 FT BRT	1	15GGD301991176266	B0501	597,785	15	500,000	1,500,000	2025	Electric	36+2	DH	NO
20	2009	GILLIG BUS 40 FT BRT	1	15GGD301091176267	B0502	647,124	15	500,000	1,500,000	2025	Electric	36+2	DH	NO
21	2013	GILLIG BUS 40 FT BRT	1	15GGD3014D1181836	B0503	481,861	15	500,000	2,000,000	2028	Electric	36+2	DH	NO
22	2013	GILLIG BUS 40 FT BRT	1	15GGD3016D1181837	B0504	451,466	15	500,000	2,000,000	2028	Electric	36+2	DH	NO
23	2013	GILLIG BUS 40 FT BRT	1	15GGD3018D1181838	B0505	480,447	15	500,000	2,000,000	2028	Electric	36+2	DH	NO
24	2013	GILLIG BUS 40 FT BRT	1	15GGD301XD1181839	B0506	440,695	15	500,000	2,000,000	2028	Electric	36+2	DH	NO
25	2013	GILLIG BUS 40 FT BRT	1	15GGD3016D1181840	B0507	447,470	15	500,000	2,000,000	2028	Electric	36+2	DH	NO
26	2013	GILLIG BUS 40 FT BRT	1	15GGD3018D1181841	B0508	426,527	15	500,000	2,000,000	2028	Electric	36+2	DH	NO

No.	Year	Make/model	Vehicle code	Vehicle identification number (VIN)	Agency vehicle number	Actual life odometer	Agency's ULB (Year)	Agency's ULB (Miles)	Replacement cost (\$)	Planned replacement year	Planned replacement fuel type	Seating capacity	Fuel type	WSDOT title? Yes/no
27	2013	GILLIG BUS 40 FT BRT	1	15GGD301XD1181842	B0509	490,293	15	500,000	2,000,000	2028	Electric	36+2	DH	NO
28	2018	PROTERRA CATALYST E2	1	1M9TH16J2JL816247	B0700	127,056	12	500,000	2,500,000	2030	Electric	31+2	E	NO
29	2018	PROTERRA CATALYST E2	1	1M9TH16J6JL816249	B0701	122,806	12	500,000	2,500,000	2030	Electric	31+2	E	NO
30	2018	PROTERRA CATALYST E2	1	1M9TH16J3JL816242	B0702	83,294	12	500,000	2,500,000	2030	Electric	31+2	E	NO
31	2018	PROTERRA CATALYST E2	1	1M9TH16J7JL816244	B0703	116,958	12	500,000	2,500,000	2030	Electric	31+2	E	NO
32	2019	PROTERRA CATALYST E2	1	1M9TH16J5KL816406	B0704	132,055	12	500,000	2,500,000	2031	Electric	31+2	E	YES
33	2019	PROTERRA CATALYST E2	1	1M9TH16J7KL816407	B0705	112,344	12	500,000	2,500,000	2031	Electric	31+2	E	YES
34	2019	PROTERRA CATALYST E2	1	1M9TH16J9KL816408	B0706	102,614	12	500,000	2,500,000	2031	Electric	31+2	E	YES
35	2020	PROTERRA ZX5 HERON	1	7JZTH13J7LL000324	B0707	66,712	12	500,000	2,500,000	2032	Electric	31+2	E	NO
36	2020	PROTERRA ZX5 HERON	1	7JZTH13J9LL000325	B0708	41,557	12	500,000	2,500,000	2032	Electric	31+2	E	NO
37	2022	GILLIG ELECTRIC BUS 35 FT	2	15GGB281XN3197422	B0730	55,150	12	500,000	2,500,000	2034	Electric	29+2	E	NO
38	2022	GILLIG ELECTRIC BUS 35 FT	2	15GGB2811N3197423	B0731	47,006	12	500,000	2,500,000	2034	Electric	29+2	E	NO
39	2022	GILLIG ELECTRIC BUS 35 FT	2	15GGB2813N3197424	B0732	55,384	12	500,000	2,500,000	2034	Electric	29+2	E	NO
40	2022	GILLIG ELECTRIC BUS 40 FT	1	15GGD2818N3197381	B0740	46,663	12	500,000	2,500,000	2034	Electric	35+2	E	NO
41	2022	GILLIG ELECTRIC BUS 40 FT	1	15GGD281XN3197382	B0741	43,274	12	500,000	2,500,000	2034	Electric	35+2	E	NO
42	2022	GILLIG ELECTRIC BUS 40 FT	1	15GGD2811N3197383	B0742	40,205	12	500,000	2,500,000	2034	Electric	35+2	E	NO
43	2022	GILLIG ELECTRIC BUS 40 FT	1	15GGD2813N3197384	B0743	44,155	12	500,000	2,500,000	2034	Electric	35+2	E	NO
44	2022	GILLIG ELECTRIC BUS 40 FT	1	15GGD2815N3197385	B0744	47,638	12	500,000	2,500,000	2034	Electric	35+2	E	NO
45	2022	GILLIG ELECTRIC BUS 40 FT	1	15GGD2817N3197386	B0745	42,117	12	500,000	2,500,000	2034	Electric	35+2	E	NO
46	2022	GILLIG ELECTRIC BUS 40 FT	1	15GGD2811N3198419	B0746	36,992	12	500,000	2,500,000	2034	Electric	35+2	E	NO
Paratransit														
47	2016	Ford E450 SD CUT BUS	11	1FDXE4FS2GDC50287	B0052	131,188	8	100,000	200,000	2025	Electric	13+2	G	NO
48	2016	Ford E450 SD CUT BUS	11	1FDXE4FS4GDC50288	B0053	130,831	8	100,000	200,000	2026	Electric	13+2	G	NO
49	2016	Ford E450 SD CUT BUS	11	1FDXE4FS6GDC50289	B0054	147,545	8	100,000	200,000	2026	Electric	13+2	G	NO
50	2018	Ford E450 SD CUT BUS	11	1FDXE4FS1HDC68555	B0055	88,949	8	100,000	200,000	2027	Electric	8+2	G	NO
51	2018	Ford E450 SD CUT BUS	11	1FDXE4FS3HDC68556	B0056	108,728	8	100,000	200,000	2027	Electric	8+2	G	NO
52	2018	Ford E450 SD CUT BUS	11	1FDXE4FS5HDC68557	B0057	133,999	8	100,000	200,000	2027	Electric	8+2	G	NO
53	2018	Ford E450 SD CUT BUS	11	1FDXE4FS9JDC06701	B0058	111,735	8	100,000	200,000	2027	Electric	8+2	G	NO
54	2019	Ford E450 SD CUT BUS	11	1FDFE4FS6KDC47669	B0059	92,782	8	100,000	200,000	2028	Electric	9+2	G	NO
55	2019	Ford E450 SD CUT BUS	11	1FDFE4FS6KDC47672	B0060	99,516	8	100,000	200,000	2028	Electric	9+2	G	NO
56	2019	Ford E450 SD CUT BUS	11	1FDFE4FS4KDC47671	B0061	58,414	8	100,000	200,000	2028	Electric	9+2	G	NO
57	2019	Ford E450 SD CUT BUS	11	1FDFE4FS2KDC47670	B0062	96,263	8	100,000	200,000	2028	Electric	9+2	G	NO
58	2019	Ford E450 SD CUT BUS	11	1FDFE4FS8KDC47673	B0063	80,991	8	100,000	200,000	2028	Electric	9+2	G	NO
59	2019	Ford E450 SD CUT BUS	11	1FDFE4FS1KDC47675	B0064	85,391	8	100,000	200,000	2028	Electric	9+2	G	NO
60	2019	Ford E450 SD CUT BUS	11	1FDFE4FS3KDC47676	B0065	90,286	8	100,000	200,000	2028	Electric	9+2	G	NO
61	2019	Ford E450 SD CUT BUS	11	1FDFE4FSXKDC47674	B0066	85,294	8	100,000	200,000	2028	Electric	9+2	G	NO
62	2019	Ford E450 SD CUT BUS	11	1FDFE4FS5KDC47677	B0067	76,622	8	100,000	200,000	2028	Electric	9+2	G	NO
63	2019	Ford E450 SD CUT BUS	11	1FDFE4FS5KDC47680	B0068	87,166	8	100,000	200,000	2028	Electric	9+2	G	NO

No.	Year	Make/model	Vehicle code	Vehicle identification number (VIN)	Agency vehicle number	Actual life odometer	Agency's ULB (Year)	Agency's ULB (Miles)	Replacement cost (\$)	Planned replacement year	Planned replacement fuel type	Seating capacity	Fuel type	WSDOT title? Yes/no
64	2019	Ford E450 SD CUT BUS	11	1FDFE4FS9KDC47679	B0069	70,352	8	100,000	200,000	2028	Electric	9+2	G	NO
65	2019	Ford E450 SD CUT BUS	11	1FDFE4FS7KDC47678	B0070	94,121	8	100,000	200,000	2028	Electric	9+2	G	NO
66	2019	Ford E450 SD CUT BUS	11	1FDFE4FS7KDC47681	B0071	75,470	8	100,000	200,000	2028	Electric	9+2	G	NO
67	2019	Ford E450 SD CUT BUS	11	1FDFE4FS9KDC47682	B0072	102,346	8	100,000	200,000	2028	Electric	9+2	G	NO
68	2019	Ford E450 SD CUT BUS	11	1FDFE4FS0KDC47683	B0073	83,220	8	100,000	200,000	2028	Electric	9+2	G	NO
69	2019	Ford E450 SD CUT BUS	11	1FDFE4FS2KDC47684	B0074	86,694	8	100,000	200,000	2028	Electric	9+2	G	NO
70	2019	Ford E450 SD CUT BUS	11	1FDFE4FS4KDC47685	B0075	100,712	8	100,000	200,000	2028	Electric	9+2	G	NO
71	2019	Ford E450 SD CUT BUS	11	1FDFE4FS6KDC47686	B0076	83,781	8	100,000	200,000	2028	Electric	9+2	G	NO

EVERETT 2044 COMPREHENSIVE PLAN

TRANSPORTATION ELEMENT

EVERETT TRANSIT PROJECTS

Project Name	Description	Estimated Cost
Ongoing maintenance & upgrades		
Everett Station Repair and Updates	Make updates to Everett Station	\$5,000,000
Safety and Security Enhancements	System-wide safety and security enhancements	\$5,000,000
Charging Infrastructure Upgrades	Maintaining and upgrading the charging systems to support the electric fleet	\$25,000,000
Technology Life Cycle Maintenance and Upgrades	Ongoing operational costs for technology maintenance and upgrades over time	\$5,000,000
Bus Replacements 2025–2044	Capital expenditures for bus replacements over the next twenty years	\$73,500,000
Bus Stops & Shelters – Replacements and Upgrades	Capital expenditures for bus stop upgrades and shelter replacements	\$2,500,000
Paratransit Van Replacements 2025–2044	Capital expenditures for paratransit van replacements over the next twenty years	\$8,000,000
Support Vehicles and Equipment Replacements 2025–2044	Capital expenditures for support vehicle replacements over the next twenty years	\$3,000,000
On-demand/microtransit service (Fleet and Technology)	Capital expenditures for an on-demand service	\$2,000,000
One-time major projects		
Operations Base Relocation and Construction	Construction of a new operations base	\$100,000,000
Vehicle Maintenance Facility Relocation and Construction	Construction of a new vehicle maintenance facility	\$75,000,000
		Total \$306,200,000

Project title: Resolution to revise the posted speed limit on 16th Street and Holly Drive

Council Bill # *interoffice use*

Agenda dates requested:

Briefing 08/27/25
Proposed action
Consent
Action 08/27/25
Ordinance
Public hearing
Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

X Yes No

Attachments:

Vicinity Maps, Resolution

Department(s) involved:

Public Works

Contact person:

Corey Hert

Phone number:

425-257-8887

Email:

chert@everettwa.gov

Initialed by:

RLS

Department head

Administration

Council President

Project: 16th Street and Holly Drive Speed Limits

Partner/Supplier:

Location: 16th Street between Grand Ave and East Marine View Drive
Holly Drive between 100th Street SW and Evergreen Way

Preceding action: Ordinance 123-71 (1971)
Resolution 3151 (1989)
Resolution 5118 (2001)

Fund: None

Project summary statement:

The City Traffic Engineer has conducted an engineering study of 16th Street and Holly Drive within the city limits of Everett, at the specific locations of 16th Street between Grand Ave and East Marine View Drive, as well as Holly Drive between Airport Rd and Evergreen Way. The findings of the study indicate that current speed limits are greater than is reasonable and safe, and the recommendations are to establish a 25mph speed limit along 16th Street between Grand Ave and East Marine View Drive and a 25mph speed limit along Holly Drive between 100th Street SW and Evergreen Way. Holly Drive between Airport Rd and 100th Street SW would remain 30mph posted speed.

The Transportation Advisory Committee has voted to recommend approval of the speed limit change as recommended by the City Traffic Engineer.

Recommendation (exact action requested of Council):

Adopt a Resolution revising the posted speed limit on the length of 16th St and Holly Drive between 100th Street SW and Evergreen Way.

RESOLUTION NO. _____

A RESOLUTION reducing the speed limit along 16th Street between Grand Ave and East Marine View Drive and Holly Drive between 100th Street SW and Evergreen Way.

WHEREAS,

- A. RCW 46.61.415 and WAC 308-330-270 grant the City Council the authority to alter speed limits by resolution; and
- B. The City Traffic Engineer has conducted an engineering study of 16th Street between Grand Ave and East Marine View Drive and Holly Drive between 100th Street SW and Evergreen Way, the findings of which are that the current speed limits are greater than is reasonable and safe, and the recommendations of which are to set a 25 mph speed limit along 16th Street between Grand Ave, and East Marine View Drive and Holly Drive and a 25 mph speed limit along Holly Drive between 100th Street SW and Evergreen Way; and
- C. The City Transportation Advisory Committee has reviewed the staff recommendations and recommends that the speed limit change be authorized.

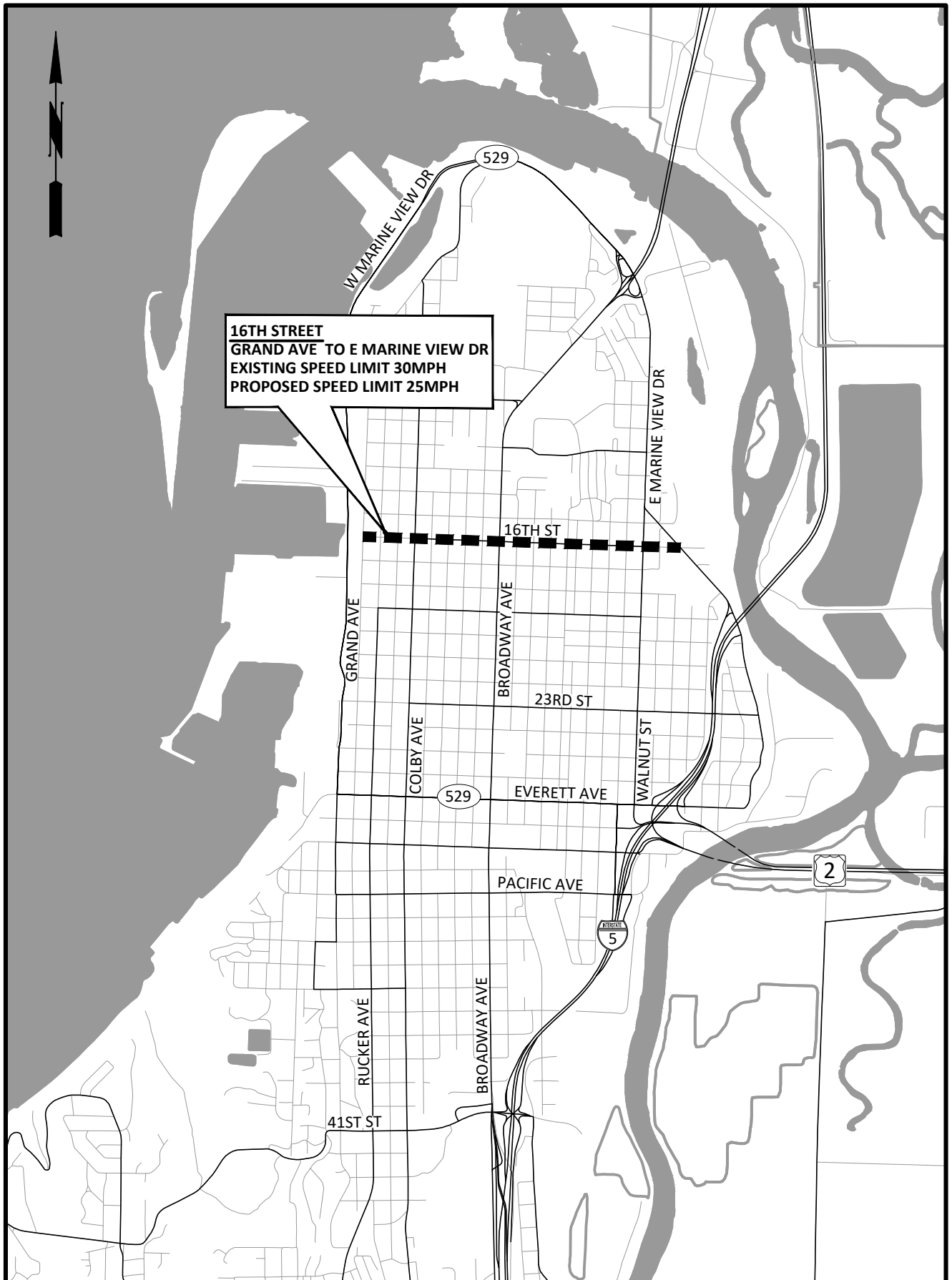
NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The speed limit on 16th Street between Grand Ave and East Marine View Drive, be set at 25 mph; and
- 2. The speed limit on Holly Drive between 100th Street SW and Evergreen Way), be set at 25 mph; and
- 3. The City Traffic Engineer shall order and install such signs, markings, and devices as are necessary to affect this change.

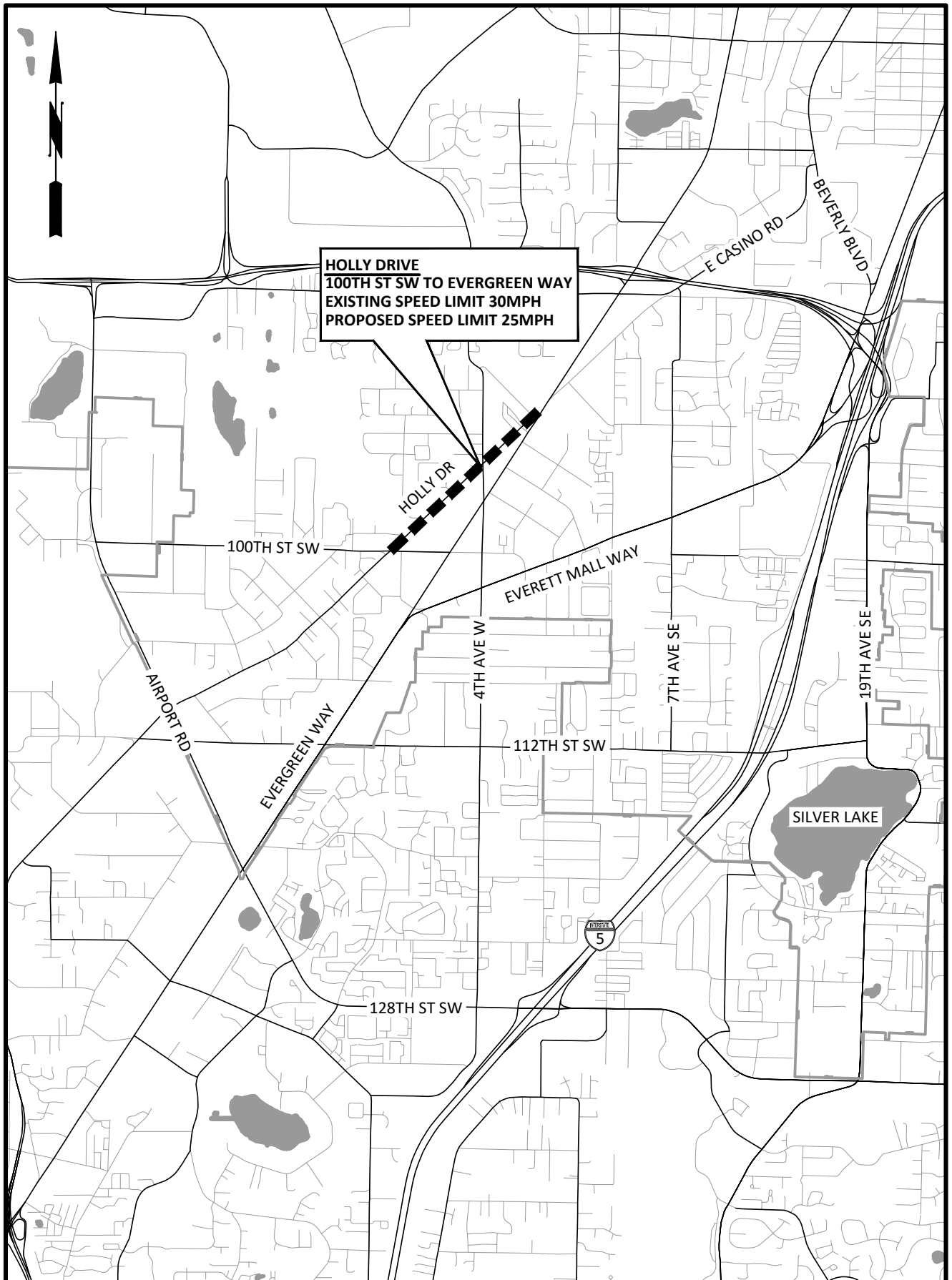
Councilmember introducing resolution

Passed and approved this _____ day of _____, 2025.

Council President



File date: 7/20/2023 10:31 AM
 Project: Eugene Hasky
 Last saved by: EHS
 File name: Everett 2016.dwg
 Sheet name: Everett Sheet 2016
 Project: EVERETT 2016.dwg
 Project: EVERETT 2016.dwg
 Project: EVERETT 2016.dwg



File date: 7/20/2023 10:33 AM Plotted by: Eugene Hasky Last saved by: Ehsan Plot style: Everett 2016.dwg Sheet set name: Everett Sheetset 2016
 Page(s) name(s): S:\COMMON\ENGINEERING\SHARED\TRAFFIC ENGINEERING\SPEED LIMIT REDUCTIONS\DWG

Policy for setting posted speed limits

Corey Hert
City Traffic Engineer
August 27, 2025

Where we come from and where we are going

RCW 46.61.400 – Basic Rule*

(a) Twenty-five miles per hour on city and town streets

RCW 46.61.415 – Local Authorities*

“...jurisdictions shall determine by an engineering and traffic investigation the proper maximum speed...”

- Not to more than 60 miles per hour
- Not to less than 20 miles per hour



*Adopted under EMC Chapter 46.04 (Ord 2008-94) Washington Model Traffic Ordinance and state provisions



Developing a policy to fit Everett

Establish the approach:

- **Engineering:** Design speed
- **Expert approach:** Adds contextual factors
- **Safe system:** Target speeds

Establish the process:

- A decision-rule process to promote **consistent, appropriate** and **safer** driving speeds citywide
- Protect transportation network users and improving traffic safety



Data driven approach

Identify factors / Data needs

- Operating speeds
- Roadway context
- Roadway classification

Guide informed decisions

- Decision matrix

Result: suggested speed limit

Speed limit setting process

1A Collect operating data

1B Determine speed limit setting group (SLSG)

1C Apply decision rules

2 Select recommended posted speed limit

3 Council approval

Developing roadway context groups

Using a national
speed limit
setting
framework

Ensuring the
context fits the
needs of Everett

Roadway Context	Example	Density	Land Use	Setback
Rural:		Lowest (few houses or other structures)	Agricultural, natural resource preservation, and outdoor recreation uses with some isolated residential and commercial uses	Usually large setbacks
Rural Town:		Low to medium (single family houses and other single-purpose structures)	Primarily commercial uses along a main street (some adjacent single-family residential uses)	On-street parking and sidewalks with predominantly small setbacks
Suburban:		Low to medium (single and multifamily structures and multistory commercial)	Mixed residential neighborhood and commercial clusters (including town centers, commercial corridors, big-box commercial, and light industrial uses)	Varied setbacks with some sidewalks and mostly off-street parking
Urban:		High (multistory, low-rise structures with designated off-street parking)	Mixed residential and commercial uses, with some institutional and industrial uses, and prominent destinations	On-street parking and sidewalks with mixed setbacks
Urban Core:		Highest (multistory and high-rise structures)	Mixed commercial, residential, and institutional uses within and among predominantly high-rise structures	Small setbacks with sidewalks and pedestrian plazas



Using land use designation

Residential, single family/residential, multifamily



Commercial mixed-use



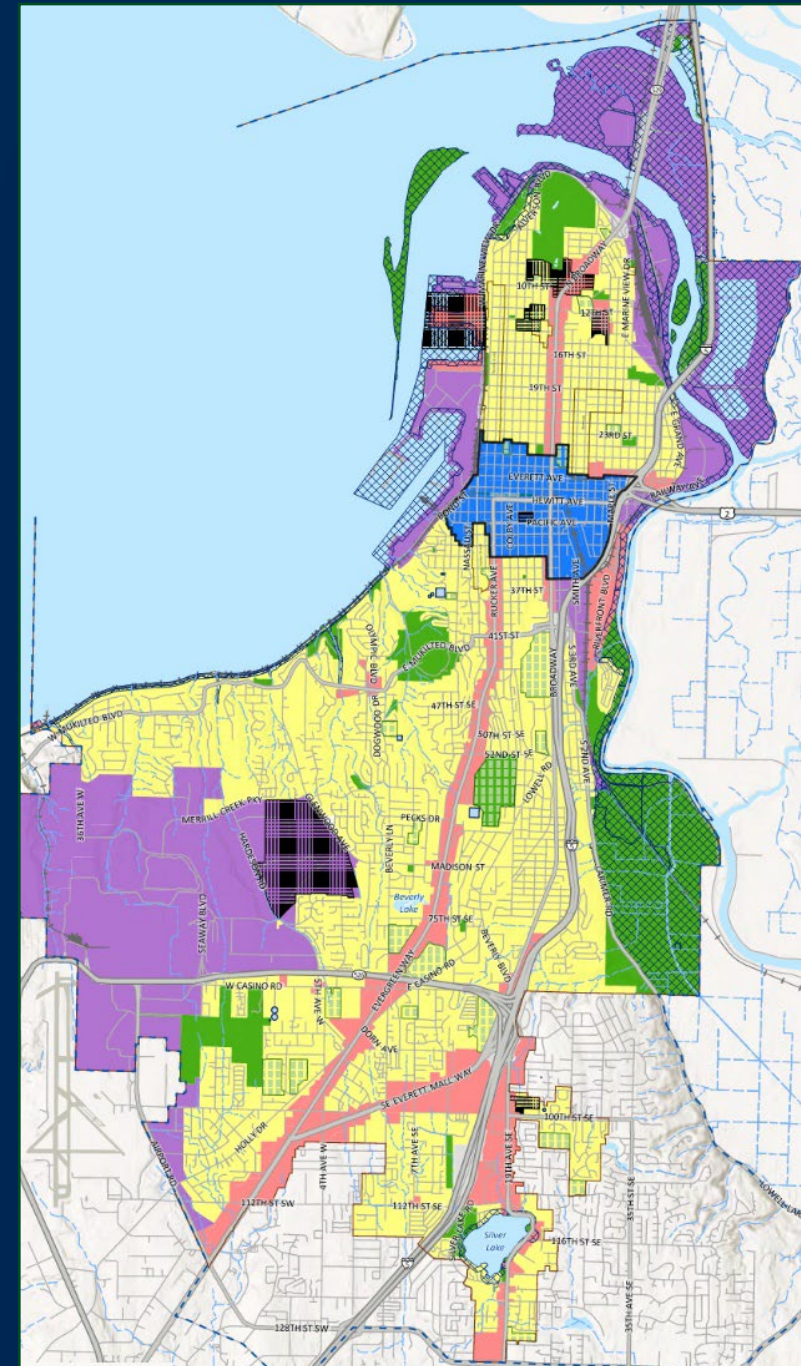
Metropolitan center



Industrial



Open space



Roadway context	Land use designation in Everett Comp Plan		
Rural (omitted)	Did not fit Everett land use		
Rural town (omitted)	Did not fit Everett land use		
Suburban	Residential (single family, multifamily)	Single-family detached residential, medium to low density. Areas near public transit facilities or along transit corridors, near employment areas, or between higher intensity uses, such as commercial or industrial development to provide a buffer for single family neighborhoods	
Urban	Commercial mixed-use	Limited-scale retail, personal service businesses, can be accessed by nonmotorized transportation. Allows higher density residential uses.	
Urban core	Metropolitan center	Downtown city core, providing local and regional services. Intensive mixed-use development in areas around high-capacity transit stops, pedestrian development friendly. Multiple- family residential use at high densities. Additional neighborhood oriented commercial uses when developed in a mixes use context.	
Adding NEW industrial	Industrial	Light industrial and manufacturing. Campus style office and industrial park development. Heavy manufacturing. Marine related commerce. Single or multiple tenant business park for non-retail business.	

Determine most appropriate speed limit setting group :

Group A: Vulnerable road user focused

Group B: Mixed use or transitional areas

Group C: Higher-speed industrial or arterial roadways

Roadway type	Metropolitan center	Commercial mixed-use	Residential-single family, multifamily	Industrial
Major arterial	A	B	C	C
Secondary arterial	A	B	C	C
Collector arterial	A	A	B	C
Local street	A	A	B	B

Ensuring the context fits Everett

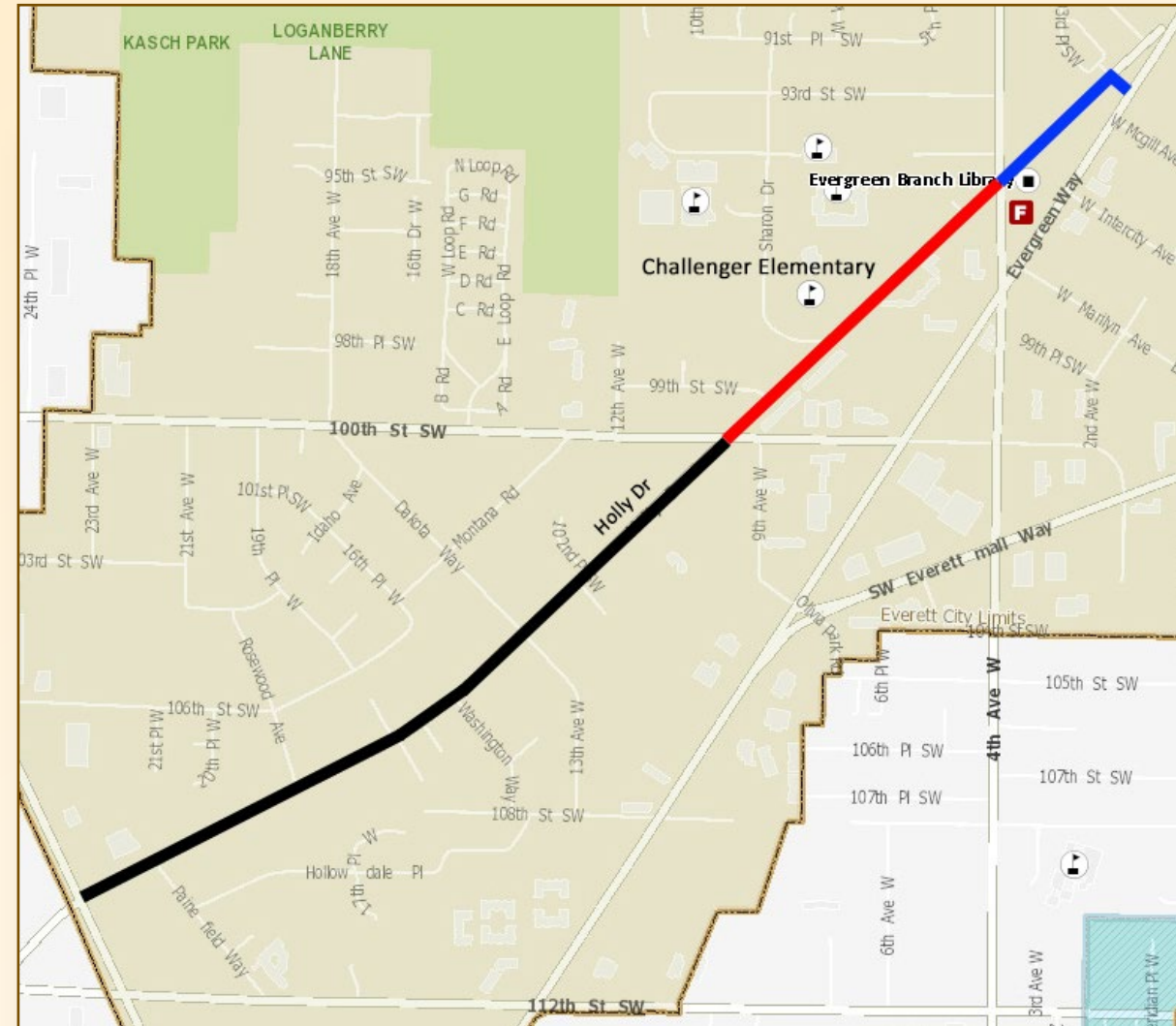
- Adjusted to fit Everett, signal density, access density, etc.
- Closest 5-mph increment value (C50) or a rounded-down 5-mph increment value (RD50).

Variable	RD50	C50
Signal density	7.01+ signals per mile	0-7 signals per mile
Access density	50+ driveways/unsignalized intersections per mile	0-50 driveways/unsignalized intersections per mile
Bicycle activity in motor vehicle lanes, shoulder or no-shoulder separated bike lane	High presence or some presence	Negligible
Bicycle activity in separated bike lane	High presence or some presence	Negligible
Sidewalk presence and width, sidewalk and pedestrian activity	Speed limit setting Group A – decision matrix for sidewalks and pedestrians	Speed limit setting Group A – decision matrix for sidewalks and pedestrians
On-street parking	High or some	Negligible
On-street parking type	Angle parking present for 40 percent or more of the segment	No parking present Angle parking for <40 percent of segment
Crash rate (*societal crash cost per mile)	High or medium	Low

Case study: Holly Drive

Three roadway segments

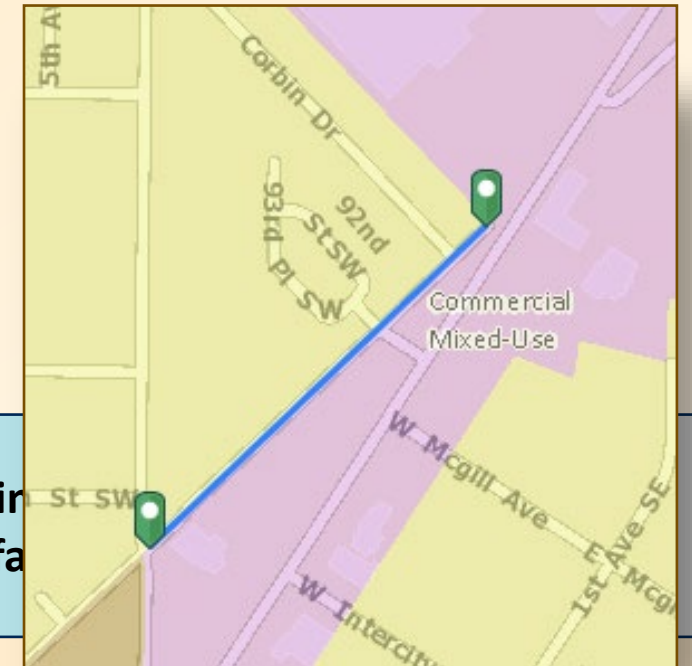
- Airport Rd to 100th St SW
- 100th St SW to 4th Ave W
- 4th Ave W to Evergreen Way



Case study: Holly Drive

Roadway context – Commercial mixed-use

Roadway type – Collector arterial



Roadway type	Metropolitan center	Commercial mixed-use	Residential-single family, multifamily	Residential-medium density
Major arterial	A	B	C	C
Secondary arterial	A	B	C	C
Collector arterial	A	A	B	C
Local street	A	A	B	B

Variable	RD50	C50
Signal density	7.01+ signals per mile	0-7 signals per mile ✓
Access density	50+ driveways/unsignalized intersections per mile	0-50 driveways/unsignalized intersections per mile ✓
Bicycle activity in motor vehicle lanes, shoulder or no-shoulder separated bike lane	High presence or some presence	Negligible ✓
Bicycle activity in separated bike lane	High presence or some presence ✓	Negligible
Sidewalk presence and width, sidewalk and pedestrian activity	Speed limit setting Group A – decision matrix for sidewalks and pedestrians ✓	Speed limit setting Group A – decision matrix for sidewalks and pedestrians
On-street parking	High or some	Negligible ✓
On-street parking type	Angle parking present for 40 percent or more of the segment	No parking present Angle parking for <40 percent of segment
Crash rate (*societal crash cost per mile)	High or medium ✓	Low

Case study: Holly Drive



Everett's speed setting process

Speed limit
policy
suggested
speed limit

Engineering
judgment
(speed limit
technical
working
group)

Recommend
posted speed
limit

Transportation
Advisory
Committee

Council
resolution

Speed limit
change
(install
signs)



Case study: Holly Drive

Policy recommended speed limit

Airport Rd to 100th St SW – 30 mph

100th St SW to 4th Ave W – 30 mph

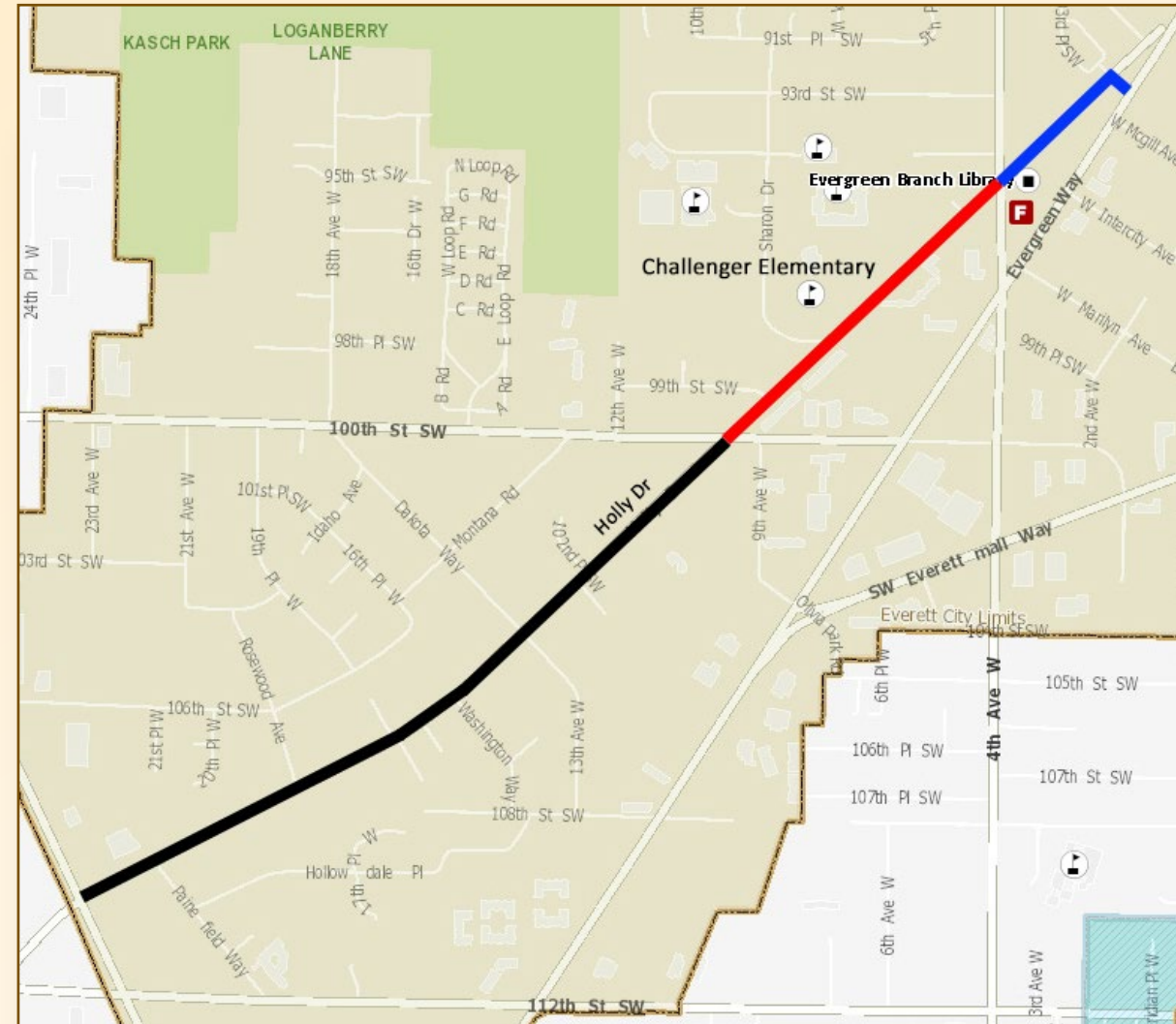
4th Ave W to Evergreen Way – 25 mph

Speed limit technical group

Airport Rd to 100th St SW – 30 mph

100th St SW to 4th Ave W – 25 mph

4th Ave W to Evergreen Way – 25 mph



Case Study: 16th Street

Policy recommended speed limit

Grand Ave to Broadway – 25 mph

Broadway to E Marine View Dr – 25 mph

Speed limit technical group

Grand Ave to Broadway – 25 mph

Broadway to E Marine View Dr – 25 mph



Next step: speed management plan

Safe Streets and Roads for All (SS4A)

Grant application FY24 Round 3

- Federal funding awarded \$400,000
- Non-federal share (local) \$100,000

Speed management plan

- Evaluate 77 more arterials and collectors
- Evaluate 20 mph residential street speed limit
- Evaluate an alley speed limit
- Recommend 10 mph shared streets



Thank you

Corey Hert
City Traffic Engineer
chert@everettwa.gov
P: 425.257.8887





Impact Report | January - June 2025

INTRODUCTION

The Northwest Innovation Resource Center (NWIRC) is a nonprofit organization that assists innovative entrepreneurs and small businesses in Northwest Washington in developing their business strategies and execution as they move from idea to success in our digital economy.

WHY NWIRC?

Because we sit at the crossroads of **innovation** and **impact**.

NWIRC is where smart ideas become viable ventures, and innovation moves from concept to community benefit. What sets us apart is our *ongoing support*—through mentorship, peer networks, and community connection.

We don't just train—we stay engaged. By upskilling the workforce and supporting small businesses long after the program ends, we help turn innovation into lasting economic resilience.

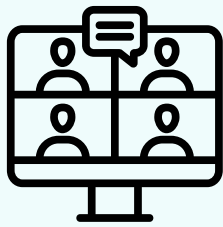
Entrepreneurship & Innovation

Fueling Everett Entrepreneurial Innovation

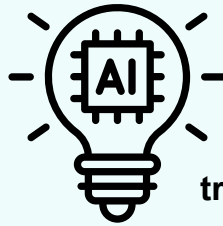


Supporting Everett Workforce and Small Businesses through Strategic Initiatives and Data Intelligence & AI

NWIRC focuses on small businesses and workforce because they are the backbone of local economies, and equipping them with data-driven tools and innovation strategies ensures they are resilient, adaptive, and ready to lead in the evolving economic landscape.



58
attended
training and
workshops



4
trained in AI



12
companies
participated
in data analytics
training



12
contract
interns

Strategic Partnerships to Support Everett Businesses

We support the workforce, small businesses, and entrepreneurs in Everett through strategic partnerships—this includes a growing network of companies, educational institutions, and programs that help drive innovation and inclusive economic growth.



Transit Development Plan 2025 – 2030 and 2024 Annual Report

PUBLIC HEARING

Mike Schmieder, Director
August 27, 2025

PLANNING GUIDANCE



City Comprehensive Plan Update (20-year)

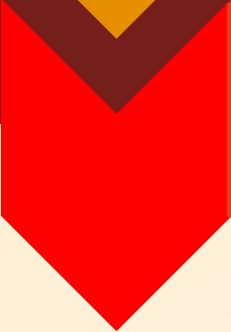
- Transportation Element



Everett Transit Long Range Plan Update (20-year)



Transit Development Plan (6-year)



September Service Change (annual)

Transit Development Plan: 2025-2030

- Annual report and 6-year outlook
 - Fixed-route, paratransit services
 - Everett Station
- Public comment period: Jul. 28- Aug. 27
 - Formal recommendation from Transportation Advisory Committee
 - City Council – Public Hearing and acceptance
- Plan submission: Sept. 1, 2025



Mission & Staff Transitions

Connecting people to life

End of 2024 & through 2025

- New director
- New staff
- Reorganization to better align projects and workload



Mike Schmieder, Transit Director



2024 | Fixed-Route Operations

Passenger Trips: 1,751,902
32% increase from 2023

Expenditures: \$18,637,976
4.5% increase from 2023
Swift: \$2,292,087

Fuel consumed: 188,355 gallons
15% decrease from 2023

Energy consumed: 1,200,883 KW



2023 | Para Transit Operations

Passenger Trips: 83,305
11% increase from 2022

Expenditures: \$4,500,511
13% increase from 2022

Fuel consumed: 76,494 gallons
13.5% increase from 2022

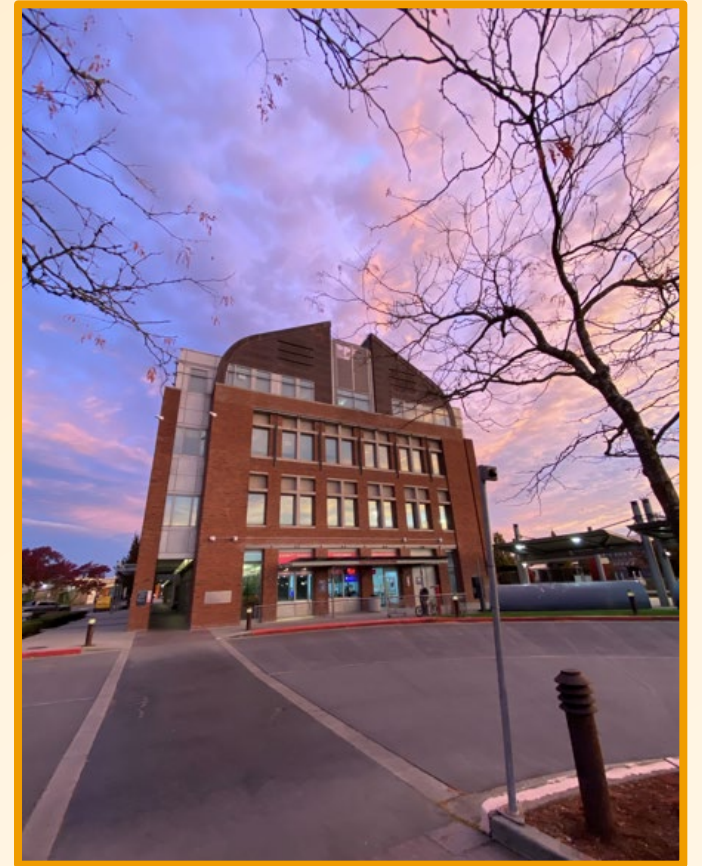


2024 | Everett Station Operations

Revenues: \$1,313,313
17% increase from 2023

Expenditures: \$2,067,570
11% increase from 2023

Deficit covered: \$754,257
2% increase from 2023



Activities in 2024 | Service

Free and Extra Service

- Wheels to the Waterfront service - Music at the Marina
- Sorticulture Shuttles
- July 4th Shuttles to downtown parade and Legion Park fireworks
- Free fare to cooling and warming shelters



Activities in 2024 | Customer Information



Digital Signage at Everett Station

- 6 LED Displays
- 3 locations (D/E Bays; B/C Bays and CSC), 2 signs per location
- Departure information for all transit agencies serving the station
- Local and regional system maps

Activities in 2024 | CTR

Commute Trip Reduction

- Continuous engagement with 26 worksites within Everett
- Trained worksite staff on reducing single-occupancy vehicles
- Drafted City's 2025-2029 CTR Plan
- Quarterly training sessions & educational newsletters
- Bike Day Celebration at Everett Station



Activities in 2024 / *Remembering Shawn Yim*

December 2024

- *KCM driver Shawn Yim murdered on duty*
- *ET participated in downtown Seattle procession*

***Renewed regional focus
on driver safety***



Activities in 2024 | Capital Projects

Fleet

- One million zero-emission miles
- 5 refurbished diesel buses (5-year life)
- Switched to R99 diesel
- Retired the Orion fleet (2001/2002)



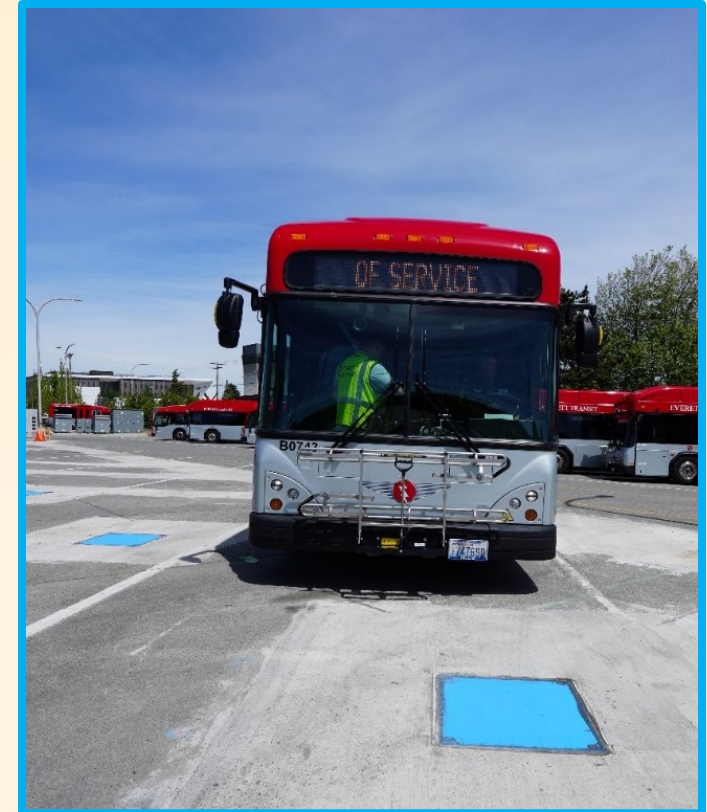
Operational Resiliency Plan
Independent study



Activities in 2024 | Capital Projects

Supportive infrastructure & facilities

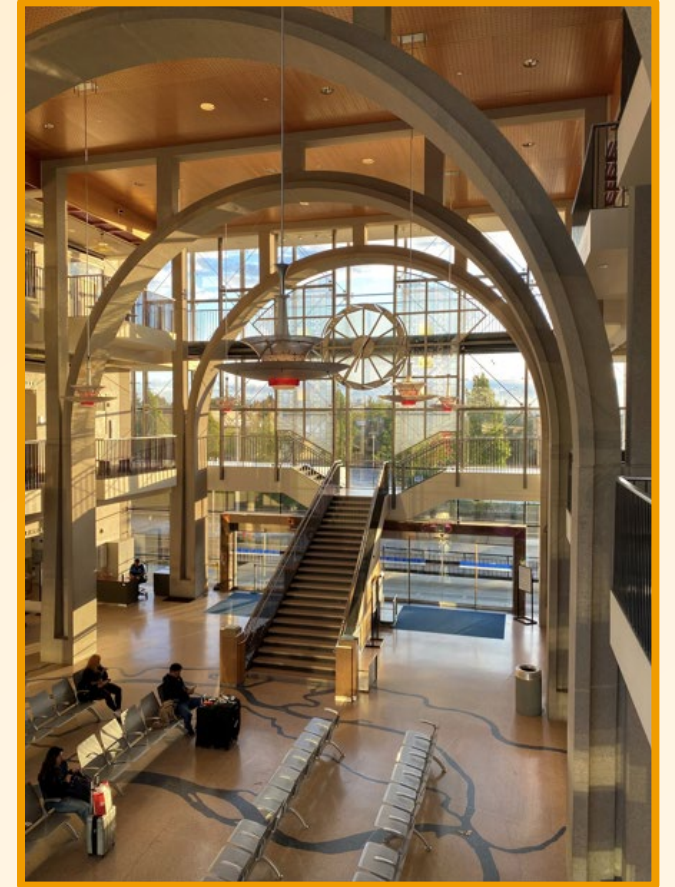
- Planning & design engineering for Mall Station relocation
- Installed 10 inductive charging stalls at Operations Base
- Planning work on inductive charging stations at College Station and Seaway Transit Center



Activities in 2024 | Everett Station Projects

Station Improvements:

- Elevator rehabilitation
- Design work for new HVAC system
- Installation of security badge readers
- Upgraded wayfinding signage
- Upgrades to the fire alarm control panels
- Completed ADA accessibility improvements
- Replaced Great Hall seating
- Installed monitors showing live view of bus bays in Great Hall



2024 | Budget Actuals

Operating *(beginning balance \$34,832,032)*

Revenues: \$36,889,510

Expenditures: \$49,526,217

2024 End Balance **\$22,195,325**

Reserves/Set-asides

Reserves **\$6,866,500**

Capital *(beginning balance \$2,359,586)*

Revenues: \$9,906,175

Expenditures: \$9,705,736

2024 End Balance **\$2,560,025**

Reserves **\$10,000,000**



Cash/reserves 2025 start \$41.6M

2024 - 2030 Cash/Reserves Overview

	2024 Actuals	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Operating Spending	\$32	\$35.2	\$36.4	\$37.5	\$38.6	\$39.8	\$41
Capital Spending	\$9.7	\$26.5	\$8.9	\$10.7	\$12.7	\$4.1	\$6.6
End of Year Total Cash/Reserves	\$41.6	\$40.2	\$37.6	\$29.6	\$23.3	\$22.5	\$22.4

(Figures in millions)



2025 – 2030 Service Plan

2025: Add connections to S Everett Freeway Station

2025-2026: Update Long Range Plan

2027: Add service to Riverfront development

2025-2030: Light Rail station coordination

Transit integration planning with *Swift* Gold Line

Minor service adjustments to improve on-time performance

Future service additions will depend on revenue

2031-2045: Plan and implement on-demand service

Add service according to the 2045 Growth Network Plan



2025 - 2030 Fleet Replacement Plan

	Fixed-Route Replace	Type	Paratransit Replace	Add	Support Vehicles Replace
2025	14	Electric			
	7	Diesel (R99)			
2026			7	2	2
2027			7		2
2028	9	Hybrid-electric	7		1
2029			4		
2030					1



2025 - 2030 Projects | Facilities

Operations Base

- Add cabinet chargers
- Add new bus wash facility
- Begin engineering and design for maintenance facility to support electric vehicles
- Replace auxiliary power generator



2025 - 2030 Projects | Facilities

Stations & Stops

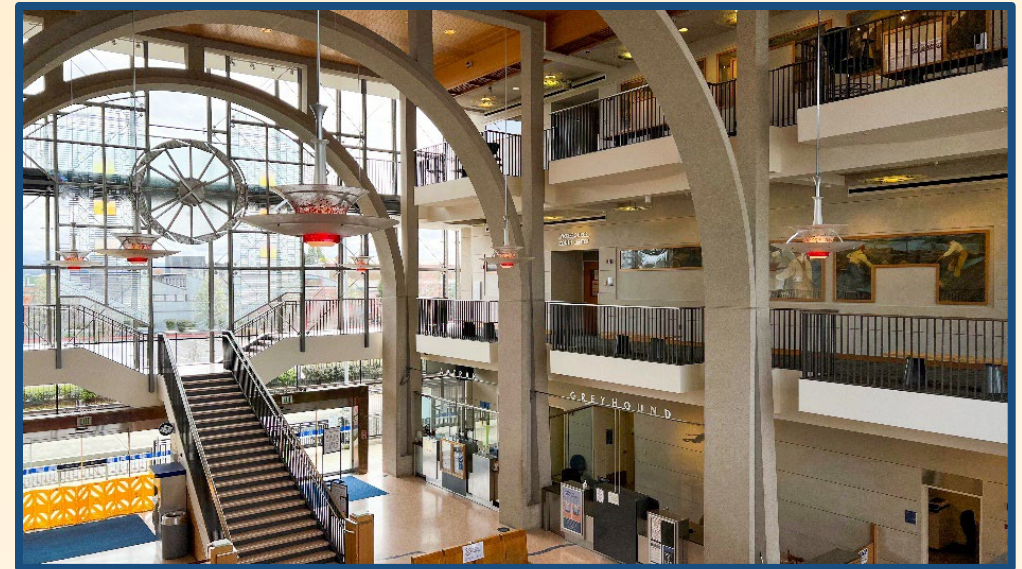
- Relocate Mall Station
- Install electronic wayfinding at College and Mall stations
- Install 94 Simme-seats
- Continue shelter additions, replacements, and bus stop improvements



2025 - 2030 Projects | Everett Station

Everett Station

- Continue Great Hall renovation
- Replace HVAC system
- Install fire alarm control panels
- Rehabilitate sidewalks
- Replace public announcement system
- Replace lighting in Great Hall and Conference Center

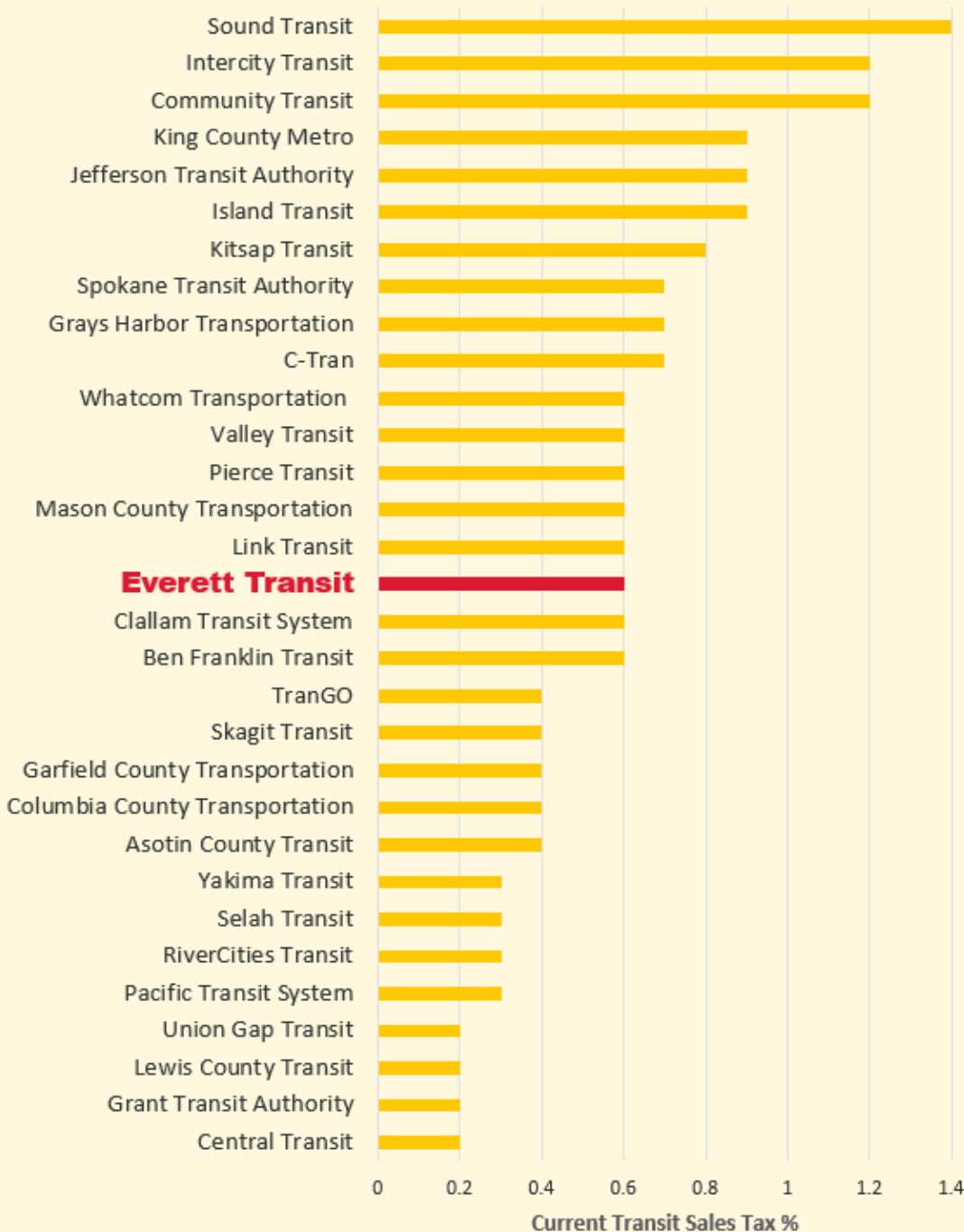


Future Service Growth

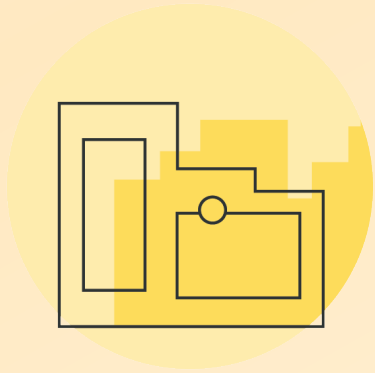
The Transit Development Plan is a financially constrained document. Service and capital projects are managed within the budget annually.

In future TDP updates, 2031 and beyond finances will be assumed within the current revenue authority and will only be updated *if* and *after* council and voters approve additional revenue.

The Long-Range Plan (LRP) update will explore options for additional revenue. Everett Transit's current sales tax rate of 0.6% has been in effect since 2004.



Future Capital Projects



The Transportation Element in the City's updated Comprehensive Plan includes these transit projects.

One-time Major Capital Projects

Project Name	Description	Estimated Cost
Operations Base Relocation and Construction	Construction of a new operations base.	\$100,000,000
Vehicle Maintenance Facility Relocation & Construction	Construction of a new vehicle maintenance facility	\$75,000,000

On-going Maintenance and Upgrades

Project Name	Description	Estimated Cost
Everett Station Repair and Updates	Make updates to Everett Station	\$5,000,000
Safety and Security Enhancements	System-wide safety and security enhancements	\$5,000,000
Charging Infrastructure Upgrades	Maintaining and upgrading the charging systems to support the electric fleet.	\$25,000,000
Technology Life Cycle Maintenance & Upgrades	Ongoing operational costs for technology maintenance and upgrades over time	\$5,000,000
Bus Replacements 2025-2044	Capital expenditures for bus replacements over the next 20 years	\$73,500,000
Bus Stops & Shelters – Replacements & Upgrades	Capital expenditures for bus stop upgrades and shelter replacements.	\$2,500,000
Paratransit Van Replacements 2025-2044	Capital expenditures for paratransit van replacements over the next twenty years	\$8,000,000
Support Vehicles & Equipment Replacements 2025-2044	Capital expenditures for support vehicle replacements over the next twenty years	\$3,000,000
On-demand/microtransit service (Fleet & Technology)	Capital expenditures for an on-demand service	\$2,000,000

(Costs are estimated for a 20 year-period)



Questions?

Mike Schmieder, Director
mschmieder@everettwa.gov

Comment period:
July 28 – Aug. 27, 2025
EverettTransit.org

Connecting people to **what matters**





Puget Sound Regional Council

1201 Third Avenue, Suite 500, Seattle, WA 98101-3055 | psrc.org | 206-464-7090

August 12, 2025

Sabina Araya
Everett Transit
3201 Smith Avenue, Suite 200
Everett, WA 98201

Re: Comments on the draft Everett Transit 2025–2030 Transit Development Plan

Dear Ms. Araya:

Thank you for sharing the draft 2025–2030 Transit Development Plan with PSRC for our review. We appreciate the ongoing collaboration and information sharing between our two agencies as we work to ensure consistency across regional plans, goals, and processes.

As in previous years, we reviewed the draft plan with a focus on three required elements: local performance measures and targets, plan consistency, and regionally significant projects. Below are PSRC's comments on each of these elements.

- **Local Performance Measures and Targets**

Thank you for including a summary of safety performance actuals and targets on Page 23 of the plan as well as sending the complete TAM and safety actuals and targets in the PSRC templates in June. This data will help PSRC report on the regional 2024 actuals and develop regional 2025 targets.

- **Plan Consistency**

The Plan Consistency section of the draft TDP (Page 24) provides a short description of how Everett Transit's planning efforts are coordinated with citywide planning work, especially the comprehensive plan. The list of Everett Transit projects from the 2044 Comprehensive Plan on Page 34 was very helpful in demonstrating this coordinated planning.

August 12, 2025

Page 2

- **Regionally Significant Projects**

Thank you for including a short description of Everett Transit's involvement in regional projects on Page 25 of the draft plan. We acknowledge that, although Everett Transit is not the sponsor of any projects meeting the [threshold for regional significance](#) (as documented in the [current list](#) and projects submitted for the 2026 Project List), they are involved or contributing to several major projects. If there are projects that should be on the list but are not, please contact PSRC staff immediately.

Thank you again for providing an opportunity to review the draft plan ahead of adoption.

If you have any questions or need additional information, please contact me at gcerise@psrc.org or (206) 971-3053.

Sincerely,

A handwritten signature in cursive script that reads "Gil Cerise".

Gil Cerise
Program Manager



TDP – Draft Updates

August 26, 2025

Everett Transit presented the final draft of the Transit Development Draft 2025-2030 and 2024 Annual Report to the Transportation Advisory Committee (TAC) on August 21, 2025.

There were two suggestions on additions to the “Action Strategies 2025-2030” section, which starts on page 13:

1. Incorporate Transit Oriented Development (TOD) support and planning (TAC Member Hal Gausman)
2. Highlight South Everett as an area of service emphasis (TAC Member Christina Strand)

In response, staff drafted the following additions to paragraph one under the “Continue implementing strategic service adjustments” section on page 13 and will incorporate them in the final plan:

- g. Improve service to encourage Transit Oriented Development (TOD) in coordination with the City’s Planning department and in support of the City’s Comprehensive Plan.
- h. Continue enhancing service and expanding connections in South Everett.

With those revisions, the TAC unanimously voted to recommend Council acceptance of the plan.



EVERETT CITY COUNCIL Public Comment Form

Thank you for being here today. Please fill out this form to speak at the council meeting.

State your name and city of residence when you begin speaking. Each person is asked to limit comments to three minutes. This allows everyone a fair opportunity to speak. Return this form to the council administrator before the meeting begins.

The following comments are not allowed:

- Comments on any kind of campaigning, whether for or against ballot measures or candidates running for office
- Comments focused on personal matters that are unrelated to City business

You can also submit a comment and attend meetings online at everettwa.gov/city-council. Click on "Council meeting public comment sign up form." This must be done at least 30 minutes prior to the meeting. Additional instructions are available on the web page.

City staff may wish to contact you for follow up, therefore, your contact information is appreciated.

DATE: Aug 27, 2025

NAME (required): JEAN CARRILLO

CITY (required): Suwerett ZIP (required): 98201

EMAIL (optional): - PHONE (optional): -

DISTRICT (circle one): (1) 2 3 4 5 Not sure Don't live in city

Is your topic on today's agenda?

☒ YES – the comment period will follow the agenda item

AGENDA ITEM #: 13

☐ NO – speak during general public comment, topic you would like to speak on:

